



# Norfolk Island Government Gazette

(PRINTED ON THE AUTHORITY OF THE ADMINISTRATION)

- 241 -

NORFOLK ISLAND GOVERNMENT GAZETTE NO. 52

Friday 4 November 2005

**NORFOLK ISLAND**  
**ARMISTICE DAY SERVICE**  
**11 NOVEMBER 2005**

In commemoration of Armistice Day, a brief service will commence at the Cenotaph, Kingston, at 10.50am on Friday 11 November 2005 at which the community and visitors are invited to be present.

Ex-Service men and women are asked to be in attendance by 10.40am. Medals will be worn. The traditional two minutes silence will be observed at 11.00am.

Dated 1 November 2005.

**GRANT TAMBLING**  
**ADMINISTRATOR**

**REVISED HEALTHCARE POLICY BROCHURE**

To keep members of the public informed of any recent changes to the Healthcare policy it is advised that the revised brochure "A guide to the Healthcare Scheme, what it is and what it will do" was issued on 1 November 2005 by the Minister for Community Services.

The new brochure will be distributed to all post office boxes in the coming week and further copies of the brochure are available from Telecom, the Accounts office at Kingston, the Hospital and the Healthcare Manager's office at Kingston.

The information contained in the brochure is a guide only and the policy may be reviewed from time to time. Any queries about the Healthcare Scheme should be referred to the Healthcare Manager, Deb Simpson on telephone 22001 extension 3.

**D. SIMPSON**  
**HEALTHCARE MANAGER**

**ADMINISTRATION OF NORFOLK ISLAND – TENDER 10/05**  
**CLEANING OF PUBLIC AMENITY BUILDINGS, TOILETS AND SURROUNDS**

Tenders are invited from suitable contractors, for the cleaning of public amenity buildings, toilets and surrounds, for a period of 7 months commencing 1 December 2005 and concluding on 30 June 2006 – a further extension of 12 months may be granted on completion of a successful contract.

Tenders should include all relevant requested information as asked for in the tender documentation as failure to complete the requested information may render the submitted tender document non-compliant.

Copies of the specifications and contract documentation may be obtained from the Works Depot office in New Cascade Road, from Thursday 3 November 2005. Inquiries should be directed to Mr Mike Johnston, Manager Public Works on telephone 22006 extension 4 or mobile 80271.

Tenders should be placed in a sealed envelope marked "Cleaning of public amenity buildings, toilets and surrounds – Tender No. 10/05" and placed in the Tender Box located in the Records section, top floor, New Military Barracks before 4.00pm on 14 November 2005.

The lowest or indeed any tender need not necessarily be accepted.

There will be a public opening of tenders at 9am on Tuesday 15 November 2005 in the Records section, top floor of the Administration offices, Kingston.

**MIKE JOHNSTON**  
**MANAGER PUBLIC WORKS**

**ADMINISTRATIVE REVIEW TRIBUNAL**

The next Sittings of the Administrative Review Tribunal is set down for Monday 7 November 2005 at 10.00am in the Court House, Kingston to continue the hearing in ART 4/2004 – Peter Grainger Clarke, applicant and Minister for the Environment..

**A.V.A. BATAILLE**  
**SECRETARY**

**PLANNING ACT 2002**  
**DEVELOPMENT APPLICATIONS**

The following Development Applications have been made under the *Planning Act 2002* in relation to permissible (with consent) use or development of land.

<b>DA Number</b>	<b>Applicant</b>	<b>Location</b>	<b>Proposed Development</b>	<b>DA accompanied by Environmental Impact Statement</b>
0063/05	Robert and Ewa Barron	Portion 88d2 New Farm Road	Erection of second dwelling ("Residence – Dual Occupancy")	No
0065/05	Jonathan Snell and Margaret Christian (for the Association of Norfolk Island Archers)	Portion 146b(rem) Mission Road	Erection of storage shed ("Outdoor Sport and Recreation")	No
0066/05	Richard Cottle	Portions 36m9, 36m10, 36m11, 36m12, and 36m13 off Ferny Lane	Earthworks and filling in excess of 50 m <sup>3</sup>	No

**Public Exhibition**

These Development Applications may be inspected, during business hours, at the Planning Office at the Administration of Norfolk Island, No 11 Quality Row, Kingston.

**Submission**

Any person may, during the period between Friday 4 November 2005 and Friday 18 November 2005, make written submissions to the Chief Executive Officer about the above Development Applications.

All submissions must state the relevant Development Application (DA) number.

All submissions must be signed by at least one person making the submission.

If a submission objects to the proposed development, the grounds for objection must be specified in the submission.

**Reviewable Decisions**

The decision of the executive member under subsections 44(7) and 44(8) of the *Planning Act 2002* is a reviewable decision within the meaning of subsection 78(1) of the *Planning Act 2002*.

Where a person has been appointed under section 91 of the *Planning Act 2002* to enquire into and make recommendations on matters relevant to the decision makes a recommendation, the decision is a reviewable decision only to the extent the decision does not conform with the recommendation.

**MIRIAM MATHEW**  
**PLANNING OFFICER**  
**SECRETARY TO THE PLANNING AND ENVIRONMENT BOARD**

**EMPLOYMENT ACT 1988**  
**APPOINTMENT OF ACTING MEMBER OF EMPLOYMENT CONCILIATION BOARD**

I, John Terence Brown, Minister for Community Services, under paragraph 66(1)(b) and subsection 67(2) of the *Employment Act 1988*, appoint —

Michael William King

to act as a member of the Board for the period 27 October 2005 to 26 April 2006.

Dated 31 October 2005.

**J.T. BROWN**  
**MINISTER FOR COMMUNITY SERVICES**

**THE ADMINISTRATION OF NORFOLK ISLAND**  
**POSITION VACANT**  
**ADMINISTRATIVE OFFICER - WELFARE SERVICES/COMPANIES**

The Administration is seeking applications from interested persons for the position of Administrative Officer – Welfare Services/Companies.

The position is responsible for the administration of the *Social Services Act 1980* including interviewing applicants, processing of applications and reviews, calculations of benefits and acting as Secretary to the Social Services Board. It is also responsible for the administration of the Companies, Business Names and the Financial Institution Levy legislative framework. As the officer responsible for the Retail Price Index, this position is also responsible for the collection of prices, input of data and preparation of gazettal information for the relevant Minister. It also involves holding statutory appointments as Registrar of Companies and Companies Auditors Authority and to act as Secretary for the Legal Aid Advisory Committee. It will also be responsible for other introduced legislation as directed by the Chief Executive Officer.

Salary commences at \$34, 845 per annum.

**How to Apply**

A position specification containing the essential and desirable criteria along with the major responsibilities and the salary range for this position is available from the Human Resources section of the Administration or by phoning 22001 extension 2. Further information can be obtained by contacting the Manager Community Services.

All Administration positions are advertised as subject to 7 day spread of hours and positions may be rostered dependent on customer and service level needs.

Appointments will be on merit according to skills and experience and in accordance with the *Public Sector Management Act 2000*. If you are interested in this position you will need to submit a comprehensive written application addressing the criteria contained in the position specification. Applications will need to also include two recent work related references and two nominated referees. Applications will need to be lodged with the Human Resources section at the Administration offices by close of business on Friday 18 November 2005.

*The Administration promotes a smoke-free workplace.*

**STEVE MATHEWS**  
**ACTING CHIEF EXECUTIVE OFFICER**

\*\*\*\*\*