



MINUTES

Ordinary Council Meeting

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orn 7 Septemba 2022

7 September 2022

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 7 SEPTEMBER 2022 AT 2:00 PM**

PRESENT: Administrator Mike Colreavy

IN ATTENDANCE: Andrew Roach, Paul Martin, Leanne Webb, Greg Roy

1 WELCOME

The Administrator welcomed Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the Administrator and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the traditional custodians of this Island.

3 APOLOGIES

Nil

CONDOLENCES

The Administrator recorded the passing of Mr Ralph Leonard Ellis Holloway, who passed away on Sunday 14 August 2022.

As a mark of respect to the memory of the deceased all present stood and observed a moment in silence.

4 DISCLOSURE OF INTEREST

Nil to report.

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE COUNCIL MEETING HELD ON 3 AUGUST 2022

RESOLUTION 2022/101

The Administrator resolved:

That the Minutes of the Council Meeting held on 3 August 2022 be received, taken as read and confirmed.

CARRIED

5.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 12 AUGUST 2022**RESOLUTION 2022/102**

The Administrator resolved:

1. That the Minutes of the Extraordinary Council Meeting held on 12 August 2022 be received, taken as read and confirmed.

CARRIED

6 PUBLIC ACCESS

Nil to Report

7 ADMINSTRATOR MINUTE

Nil to Report

8 REPORTS FROM COMMITTEES**8.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 18 AUGUST 2022****RESOLUTION 2022/103**

The Administrator resolved:

1. That the Minutes of the Youth Advisory Committee Meeting held on 18 August 2022 be received and the recommendations therein be adopted.
2. That Council supports the publication of a community survey, specifically targeted at parents and youth, to gauge interest in the installation of additional skate park infrastructure

.CARRIED

8.2 MINUTES OF THE RESERVES AND CONSERVATION ADVISORY COMMITTEE (RCAC) MEETING HELD ON 1 AUGUST 2022**SUMMARY**

This summary report provides an overview of the outcomes of the August 2022 Reserves and Conservation Advisory Committee meeting. This meeting was postponed from July due to personal leave of relevant Council staff.

RESOLUTION 2022/104

The Administrator resolved:

That Council:

- Develop a procedure for assessing the importation of all animals and a supporting policy with up-to-date advice, supported by Parks Australia and Biosecurity on what animals, species, de-sexing and temperament considerations should be made in assessing the application.
- Formally request the Administrator of Norfolk Island to advocate for the Companion Animal legislation or parts of this legislation currently applied in NSW or an alternative suitable piece of existing state-based legislation to be applied to Norfolk Island, including provisions for:
 - Registrations of domestic animals, including cats
 - Desexing and microchipping of domestic animals, including cats.

CARRIED

8.3 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC) MEETING HELD ON 25 AUGUST 2022**RESOLUTION 2022/105**

The Administrator resolved

That the Minutes of the Audit, Risk and Improvement Committee (ARIC) Meeting held on 25 August 2022 be received and noted.

CARRIED

9 REPORTS FROM GENERAL MANAGER**9.1 COUNCIL RESOLUTIONS REVIEW: 2021 - 2022 FINANCIAL YEAR****SUMMARY**

The purpose of this report is to inform Council and the community of the progress of the tasks adopted by resolution of Council, for the 2021 – 2022 Financial Year. Attached to this report is the schedule of Resolution Task Lists from 1 July 2021 to 30 June 2022.

RESOLUTION 2022/106

The Administrator resolved:

That Council notes the progress of tasks from resolutions adopted by Council for the period the July 2021 – June 2022.

CARRIED**10 REPORTS FROM MANAGER CORPORATE AND FINANCE****10.1 EXTERNAL AUDIT AND PUBLIC INQUIRY FINDINGS UPDATE****SUMMARY**

The purpose of this paper is to provide Council with an update on progress of implementation of the 113 External Audit Findings (EAF) which were adopted by Council on 24 February 2021 (Resolution No: 2021/3) and the 7 broad findings of the Public Enquiry that were noted by Council at the Extraordinary General Meeting on 21 December 2021.

RECOMMENDATION:

That Council notes the progress

1. That Council note the progress of implementation of the 120 EAFs as at 30 June 2022; and
2. That a workshop be held on Monday 3 and Tuesday 4 October 2022 for the purpose of Council Managers to account for the processing of the remaining EAF's identified in the review by December 2024; and
3. Members of the Norfolk Community be invited to be observers of the workshop

RESOLUTION 2022/107

The Administrator resolved:

1. That Council note the progress of implementation of the 120 EAFs as at 30 June 2022; and
2. That a workshop be held on Monday 3 and Tuesday 4 October 2022 for the purpose of reviewing the progress of the remaining EAF's including the extent of resourcing required; and
3. That the workshop be open to the Public to observe.

CARRIED

10.2 NIRC INVESTMENT REPORT AS AT 31 JULY 2022**SUMMARY**

The purpose of this report is for Council to note the investments held and to provide an overview of Council's cash position as at 31 July 2022.

RESOLUTION 2022/108

The Administrator resolved:

1. That Council notes the information provided in this report.

CARRIED

11 REPORTS FROM MANAGER ECONOMIC DEVELOPMENT

Nil

12 REPORTS FROM MANAGER SERVICES**12.1 ROAD GRANT APPLICATIONS****SUMMARY**

Norfolk Island Regional Council is consistently investigating opportunities to improve the infrastructure on the Island, particularly roads.

At last month's Council meeting it was reported that Council had been successful in securing LRCIP & R2R funding. Council has invested further time in applying for two other government grants as part of the Local Roads & Community Infrastructure Program (LRCIP), and the results of the grant applications have progressed to a stage where reporting is warranted to inform the Community.

RESOLUTION 2022/109

The Administrator resolved:

1. That Council note the additional grant received for work on Ferny Lane, and that this information be included in the next community newsletter.

CARRIED

13 REPORTS FROM MANAGER PLANNING AND ENVIRONMENT**13.1 DA APPLICATION 12/2022****SUMMARY**

Under Section 44 of the *Planning Act 2002 (NI)* (the Act) development applications for ‘permissible (with consent) use or development’ are to be referred to the Council together with a copy of any submissions and a report and recommendation on the application. After the application and recommendation has been referred to Council, Council makes a recommendation on the application and refers that recommendation to the Minister.

Accordingly, application DA 12/2022 is referred to Council for consideration and a recommendation under section 44 of the *Planning Act 2002 (NI)*:

DA 12/2022

- Applicant: J Burns
- Subject Land: Portion 30z2 Ephraim Christian Road
- Zone: Rural
- Proposed Use or Development: Subdivision -Major – Create one additional lot

It is recommended that Council recommends to the Minister’s delegate that the development application be refused for the reasons in the Notice of Decision.

The Application and Assessment Report have been viewed by the Council Administrator and the Application is available for viewing by the public at the Planning Office. The Assessment Report may be viewed by the public after a decision is made (section 48 (c)) under the *Planning Act 2002 (NI)*.

RESOLUTION 2022/110

The Administrator resolved:

That:

1. The Norfolk Island Regional Council, pursuant to section 44(2) of the *Planning Act 2002 (NI)*, makes a recommendation to refuse approval for DA 12/2022 in accordance with the statutory requirements of that Act and in accordance with the recommended Notice of Decision.
 - Applicant: J Burns
 - Subject Land: Portion 30z2 Ephraim Christian Road
 - Proposed Use or Development: Subdivision Major: Create one additional lot and
2. The Norfolk Island Regional Council, pursuant to section 44(4) of the *Planning Act 2002 (NI)*, refers DA 12/2022 to the Minister’s delegate with Council’s recommendations on the application.

CARRIED

13.2 BUILDING BETTER REGIONS FUND - WATER SECURITY PROJECT, WATER TANKS TENDER**SUMMARY**

This report summarises the tender outcome for large water (rain) tanks to be procured by NIRC for the BBRF Water Security Project.

RESOLUTION 2022/111

The Administrator resolved:

That Council award the tender for supply of four (4) water tanks for the Building Better Regions Fund (BBRF) Water Security Project to Christian Bailey Agencies for a price of \$186,023, noting that the freight component is subject to change based on future available shipping arrangements.

CARRIED

13.3 COMMONWEALTH WASTE EQUIPMENT FUNDING**SUMMARY**

This report is to recognise a substantial funding announcement made by the Commonwealth Government for the Norfolk Island Regional Council Waste Management operations.

RECOMMENDATION

That Council:

1. Notes this funding announcement; and
2. Provide a letter of thanks to the Department of Infrastructure, Transport, Regional Development, Communications and Arts and the Department of Environment for the waste equipment funding and the benefits this will bring to the Norfolk Island community.
3. That Council notes the Department's contribution of \$3.2 million to the Waste Management operations, in the August Norf'k Fuss edition

RESOLUTION 2022/112

Moved: Administrator Mike Colreavy

That Council:

1. Notes this funding announcement; and
2. Provide a letter of thanks to the Department of Infrastructure, Transport, Regional Development, Communications and Arts and the Department of Environment for the waste equipment funding and the benefits this will bring to the Norfolk Island community.
3. Notes the Department's contribution of \$3.2 million to the Waste Management operations having been widely publicised including in the August Norf'k Fuss edition.

CARRIED

14 REPORTS FROM MANAGER CUSTOMER SERVICE

Nil

15 NOTICES OF MOTION

Nil

16 URGENT BUSINESS WITHOUT NOTICE

Nil

17 CONFIDENTIAL MATTERS FOR CONSIDERATION

Nil

18 QUESTIONS FOR THE NEXT MEETING

Nil

The next Ordinary Meeting of Council will take place on Wednesday 5th October at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Administrator declared the meeting closed at 2.49 pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 7 September 2022.

Submitted to the Ordinary Meeting of Council held on Wednesday 5th October 2022.

MB Colreavy (Mar 10, 2023 16:55 GMT+11)

NIRC Administrator

Mr. Mike Colreavy

Date Mar 10, 2023

UD UD (Mar 13, 2023 09:26 GMT+12)

NIRC General Manager

Mr. Andrew Roach

Date Mar 10, 2023