



**IVENS F (TOON) BUFFETT  
ENVIRONMENTAL TRUST PROJECTS  
ROUND 7  
Norfolk Island  
2023-2025**

## Frequently asked questions

<b>Opening date:</b>	<b>18th August 2023</b>
<b>Closing date and time:</b>	5.00pm on Friday 29th September 2023
<b>Administering entity</b>	Norfolk Island Regional Council
<b>Enquiries:</b>	If you have any questions about the Ivens F (Toon) Environmental Trust Fund, please contact us via Norfolk Island Regional Council Customer Care. email: <a href="mailto:toontrust@nirc.gov.nf">toontrust@nirc.gov.nf</a> Phone (free call): 0100
<b>Date guidelines released:</b>	Friday 11th August 2023
<b>Type of grant opportunity:</b>	Open competitive

## FREQUENTLY ASKED QUESTIONS

### 1. What is meant by public benefit?

If your application is to be successful, you should demonstrate how the work you are proposing on private land leads to outcomes that benefit the Norfolk Island community in a wider or Island sense, e.g. protecting a valued patch of native vegetation, connecting vegetated areas, restoring or protecting rare or threatened species, improving water quality in freshwater streams.

### 2. If I am unable to start my project or if there are other delays during the project, can I get an extension?

You may apply for a variation to the timing of the project or the financial agreement but will need to justify the change. Variations will be assessed and are not guaranteed to be approved. Projects cannot be extended beyond 30<sup>th</sup> December 2025.

If you envisage delays with your project or any other issues, please contact us as soon as possible via customer care (email: [toontrust@nirc.gov.nf](mailto:toontrust@nirc.gov.nf) or phone (free call): 0100).

### 3. If I am successful, how is the grant paid to me?

We will contact you via the details provided in your application and the Trustees will prepare a public announcement.

Payments for most projects will be staged and linked to progress reports as outlined in the Grant Guidelines.

The payment schedule for smaller projects or less complicated projects can be negotiated with you.

### 4. Am I allowed to apply for funding for research or data collection in my project?

Yes, provided that the research is in line with the Grant Guidelines and meets the aims of the Trust.

### 5. How many rounds will the Toon Trust be able to fund?

This will depend upon the number of successful projects in this round of funding and the amount of funding remaining after the successful projects from this round are funded.

The trustees will seek to fund the best projects to ensure the funding is used to get the best possible outcomes for Norfolk Island.

### 6. Where can I get information and/or support to help me prepare my proposal?

There are many people on Island who have experience with writing funding applications and who would be prepared to help with the preparation of a funding proposal.

Please contact us through Customer Care or email [toontrust@nirc.gov.nf](mailto:toontrust@nirc.gov.nf) .

### 7. What reporting and acquittal conditions are expected?

The signed financial agreement expects you to produce progress reports and a written final report including a financial statement and receipts to verify expenditure.

The final report should accurately explain the results of your project.

Before and after images of the work area should be provided to explain the outcomes of your project

### 8. Can I use project funds for fencing?

Yes, but not for boundary fences, these are the responsibility of the landowner.

Internal fences to protect waterways, wetlands, native vegetation or native species may be wire and post or electric.

### 9. What criteria are used to assess proposals?

Applications will be ranked on their ability to:

- Improve water quality in the KAVHA area to help protect the Emily and Slaughter Bay Lagoonal reefs;
- Engage the community in Natural Resource Management activities;
- Implement best management practices and actions;
- Enhance site values and condition;
- Demonstrate plans to ensure the maintenance of funded on ground works beyond the initial funding period, and
- Provide value for money and in-kind or cash contributions from the applicant and/or landholders and/or a volunteer group.

### 10. What standard of map is required?

Your map should clearly show the size and location of the proposed project. It should allow the assessors to identify your property and to estimate the scale and scope of proposed works.

Maps must include a title, north arrow, scale and clearly show the works area(s) proposed.

Property boundaries, creek lines, roads, infrastructure (such as fences, tracks and dams) should be included where possible.

If you require assistance with the production of a base map, please contact us via Customer Care or email [toontrust@nirc.gov.nf](mailto:toontrust@nirc.gov.nf)