



Trees Act 1997

APPLICATION FOR AUTHORITY TO COLLECT PINE CONES, PINE KNOTS AND/OR PINE SEEDS FROM UNLEASED CROWN LAND (INCLUDING ROADSIDES)

About this form

You must use this form to apply to the 'Conservator of Public Reserves', c/- the Norfolk Island Regional Council for authority to collect pine cones, pine knots and/or pine seeds from unleased Crown land (including roadsides)

How to complete this form

1. Ensure that all fields have been filled out correctly in BLOCK LETTERS.
2. Please note that fields on this form marked with an * are mandatory and must be completed before submitting this form
3. Application fee to be paid at Customer Care, 9 New Cascade Road, Norfolk Island
4. Once completed you can submit this form by mail, email or in person together with a copy of the receipt of payment to the Customer Care Team, 9 New Cascade Road, Norfolk Island
5. If there is insufficient space to provide details on this form, please attach a separate sheet(s).

Privacy

Your personal information will be collected, stored, used and treated in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time. Where they are not inconsistent with the above Commonwealth laws, Section 739 of the *Local Government Act 1993 (NSW)(NI)* (protection of privacy) as well as the NSW Model Privacy Management Plan for Local Government and the Privacy Code of Practice for Local Government (NSW) may also be or become applicable to our management and use of your personal information.

NAME OF APPLICANT *

Address *

Email *

Phone *

Proposed activity (collection of pine cones or pine knots or pine seeds) *

Reserves or Road where proposed activity to be carried out (Portion number if unleased Crown land) *

Business/Company Name (if applicable)

ABN/ACN number

Signature of Applicant *

Date

LODGEMENT DETAILS

You can lodge the completed application by:

Mail: 'Conservator of Public Reserves'
C/- Norfolk Island Regional Council
P.O. Box 95
NORFOLK ISLAND 2899

Email: customercare@nirc.gov.nf Subject: Attention –
'Conservator of Public Reserves'

In person: 'Conservator of Public Reserves'
C/- Customer Care Team
9 New Cascade Road
NORFOLK ISLAND

What now:	Once your application is received an Officer will respond
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OFFICIAL USE ONLY

Receiving Officer - Name:	Date:
Receiving Officer - Signature:	

Permit number	Date Issued

Receipt number	Reason/s for issuing/not issuing permit