

Environment Act 1990

APPLICATION TO CONSTRUCT, ERECT OR ALTER A PERMITTED SANITARY FACILITY

About this form: You must use this form to apply to the 'Waste and Environment Section, c/- the Norfolk Island Regional Council for an application to construct, erect or alter a permitted sanitary facility under the Environment Act

How to complete this form

1. Ensure that all fields have been filled out correctly in BLOCK LETTERS.
2. Please note that fields on this form marked with an * are mandatory and must be completed before submitting this form
3. Once completed you can submit this form by mail, email or in person together with a copy of the receipt of payment
4. If there is insufficient space to provide details on this form, please attach a separate sheet(s).

Privacy

Your personal information will be collected, stored, used and treated in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time. Where they are not inconsistent with the above Commonwealth laws, Section 739 of the *Local Government Act 1993 (NSW)(NI)* (protection of privacy) as well as the NSW Model Privacy Management Plan for Local Government and the Privacy Code of Practice for Local Government (NSW) may also be or become applicable to our management and use of your personal information.

Definitions

'Permitted Sanitary Facility' means a mains sewer facility/connection, onsite wastewater facility or a temporary facility.

NAME OF APPLICANT *	
I,	
Address *	
Email *	Phone *
Hereby make application to construct/erect/alter (indicate which):	
Sewer Connection:	Septic Tank:
Holding Tank:	Absorption Trench:
Composting Toilet:	AWTS:
Other (specify):	

Supporting information:
Land Owner:
Property Portion Number:
Installer:

Activity Details	
Premises Type: E.g. dwelling, shop, accommodation	
No. persons to be Served:	
Source of Water Supply:	
Capacity of Water Supply:	

For Commercial Premises Only	
No. of Tourist Accommodation Beds	
No. of Staff Accommodation Beds	
Restaurant: YES / NO	Seating No:
BAR: YES / NO	Laundry: YES / NO

Signature of Applicant(s): *	Date: *
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NOTE: Plans to be attached

(a) Site plan to scale showing distance of all buildings from the boundaries, location of all existing and proposed external drainage lines, inspection openings, gullies or vents, position of proposed sanitary facility and absorption trenches; distance of sanitary facility from existing waterways or groundwater supply

(b) Floor plan showing location and name of all internal sanitary plumbing and drainage fittings

The specification shall indicate the size and grade of all pipes and other fittings, and specifications of sanitary facility, if proposed, with scale plan and vertical section.

LODGEMENT DETAILS

You can lodge the completed Application by:

Mail: 'Waste & Environment Section'
c/- Norfolk Island Regional Council
 PO Box 95, NORFOLK ISLAND 2899

Email: customercare@nirc.gov.nf Subject: Attention: 'Health & Water Officer'

In Person: 9 New Cascade Road, Norfolk Island (Old Telecom building)

What now:	Once your application is received an Officer will respond within 10 working days.
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OFFICIAL USE ONLY

Receiving Officer - Name:	Date:
Receiving Officer - Signature:	