



MINUTES

Ordinary Council Meeting

Menets

f daa Ordeneri Kaunsl Miiten

orn 16 Noewemba 2022

16 November 2022

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 16 NOVEMBER 2022 AT 2:00 PM**

PRESENT: Mike Colreavy (Administrator NIRC)

IN ATTENDANCE: Andrew Roach (General Manager), Paul Martin (Manager Corporate Finance), Phil Reid (Manager Environment & Planning), Greg Roy (Manager Infrastructure & Services), Sandy McFeeters (Manager Economic Development), Leanne Webb (Manager Customer Care)

Kim Van Der Kevie (IT Manager), Anne Down (Governance Officer - Minutes)

VISITORS: Youth Advisory Committee members Jasmine Watson and Riley Quintal

1 WELCOME

The Administrator welcomed Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2.04 pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the Administrator and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the traditional custodians of this Island.

3 APOLOGIES

Nil apologies were received.

CONDOLENCES

The Administrator recorded the passing of two of the Island residents since the last meeting of Council:

- Robert George Templeton, affectionately known as Bob - passed away 8 November 2022 in Pottsville; and
- Gaye Sheree Buffett, affectionately known as Pip, who passed away 12 November 2022 in Brisbane.

4 DISCLOSURE OF INTEREST

Nil

5 CONFIRMATION OF MINUTES**5.1 Minutes of the Ordinary Council Meeting Meeting held 5 October 2022****RESOLUTION 2022/125**

The Administrator resolved:

That the Minutes of the Ordinary Meeting of Norfolk Island Regional Council, held on Wednesday 5 October 2022 be received and adopted.

CARRIED

6 PUBLIC ACCESS

There were no requests for Public access on the agenda.

6.1 Presentations

Delegates from the Youth Advisory Committee, Jasmine Watson and Riley Quintal made a presentation to the Council Meeting in relation to Items 4.1 and 5.1 of the Youth Advisory Committee Meeting Minutes held on 17th October 2022.

7 ADMINISTRATOR MINUTE

Nil

8 REPORTS FROM COMMITTEES**8.1 Minutes of the Business Innovation and Tourism Advisory Committee (BITAC) Meeting held on 19 October 2022****RESOLUTION 2022/126**

The Administrator resolved:

1. That Council receives and notes the unconfirmed Minutes of the Business Innovation and Tourism Advisory Committee (BITAC) Meeting held on 19 October 2022.
2. That Council collect 'on Island spend' data from a percentage of passengers of one of the large visiting cruise ships via a survey, or alternate appropriate resources.
3. That BITAC noted the Tourism and Economic Development Report for August 2022.
4. That Council seek the maximum sponsorship opportunities from business partners for the International Legends of League event, and further, that Council fund any shortfall without limitation through Tourism and Economic Development budget funds due to the social, economic and tourism benefits the program provides the community; and
5. That Council renew the Norfolk Island phone directory (white and yellow pages) in 2023.

CARRIED

8.2 Minutes of the Youth Advisory Committee Meeting (YAC) held on 17 October 2022**RESOLUTION 2022/127**

The Administrator resolved:

That Council receives the Minutes of the Youth Advisory Committee Meeting held on 17 October 2022, and adopts the following recommendations:

1. That Council supports the Committee's approach to two to three skatepark designers to establish an estimated cost to complete a design;
2. That Council notes the Youth Advisory Committee's (YAC) preference for Logo design option No. (3); and
3. That the Council supports inviting applications from additional committee members up to a maximum of 12 from years 10 and 11.

CARRIED

9 REPORTS FROM GENERAL MANAGER**9.1 2022/2023 Operational Plan - Quarter 1 Update****RESOLUTION 2022/128**

The Administrator resolved:

That Council receives and notes the report 2022/2023 Operational Plan Quarter 1 Update for the period 1 July – 30 September 2022.

CARRIED

10 REPORTS FROM MANAGER CORPORATE AND FINANCE**10.1 Financial Statements for the Year ended 30 June 2022****RESOLUTION 2022/129**

The Administrator resolved that Council:

1. Notes that the General Manager referred the 21-22 financial statements for audit on Thursday the 27th of October 2022
2. Notes that the 21-22 financial statements have been prepared in accordance with:
 - a. The Local Government Act 1993 (NSW) (NI) and the regulations made thereunder
 - b. The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
 - c. The Local Government Code of Accounting Practice and Financial Reporting
3. Notes that to the best of Council's knowledge and belief, the 21-22 financial statements
 - a. Present fairly the Council's operating result and financial position for the year
 - b. Accord with Council's accounting and other records; and

4. Notes that Council is not aware of any matter that would render the 21-22 financial statements false or misleading in any way.

CARRIED

10.2 NIRC Investment Report as at 30 September 2022

RESOLUTION 2022/130

The Administrator resolved:

That Council notes the NIRC Investment Report as at 30 September 2022.

CARRIED

10.3 Quarterly Budget Review

RESOLUTION 2022/131

The Administrator resolved:

That:

1. Council notes the 2022–23 Q1 Budget Review Statements Income Statement & Operating Forecast, and Statement of Capital Expenditure;
2. Council notes that at 30 September 2022 the projected 2022-23 year-end financial result is a surplus of \$500,000; and
3. Council notes that full year capital budget is now forecast to be \$16,861,203 (original budget \$15,394,260).

CARRIED

10.4 Policy Review: 3.11 Rates and Charges Debt Recovery Policy and 3.02 Hardship Policy - Rates and Charges

RESOLUTION 2022/132

The Administrator resolved:

That Council adopts the following revised policies effective as of 16 November 2022:

- 3.11 Rates and Charges Debt Recovery Policy
- 3.02 Hardship Policy – Rates and Charge

CARRIED

10.5 External Audit Findings (EAF) Workshop & Progress Report - July to September 2022

RESOLUTION 2022/133

The Administrator resolved:

That Council receives and notes the report on the External Audit Findings (EAF) Workshop held 3 & 4 October 2022, along with the EAF quarterly progress report (July – September 2022).

CARRIED

11 REPORTS FROM MANAGER ECONOMIC DEVELOPMENT

Nil

12 REPORTS FROM MANAGER INFRASTRUCTURE SERVICES**12.1 Ball Bay Progress****RESOLUTION 2022/134**

The Administrator resolved:

That Council:

1. Notes the Ball Bay Progress Report; and
2. Approves the engagement of GBG Group to undertake geotechnical seismic modelling for the Ball Bay Roll On Roll Off Project (RORO) at a cost of \$45,395.00 to be funded through the SDA

CARRIED**12.2 Electricity Review - Commercial Battery and Solar Investment****RESOLUTION 2022/135**

The Administrator resolved:

That Council:

1. Notes the Electricity Review - Commercial Battery and Solar Investment Report; and
2. Endorses the utilisation of the following Council assets to house the Solar and Battery Energy Storage System (BESS) solution:
 - Bicentennial Building;
 - Rawson Hall
 - Liquor Bond; and
 - Emergency Management Norfolk Island Centre (EMNI and Fire Station).

CARRIED**12.3 Infrastructure Services Update****RESOLUTION 2022/136**

The Administrator resolved:

That Council investigate, in conjunction with the Department of Infrastructure, the requirements of establishing a Port Authority for operation on Norfolk Island.

CARRIED**13 REPORTS FROM MANAGER PLANNING AND ENVIRONMENT****13.1 Construction and Demolition Waste - Management Requirements - EAF 27****RESOLUTION 2022/137**

The Administrator resolved:
That Council:

1. Notes the above report; and
2. Authorises the General Manager to negotiate with the Commonwealth Government for a freight containerisation solution for the Island, to facilitate ongoing export of waste.

CARRIED

13.2 Waste Equipment Tender - EAF 61

RESOLUTION 2022/138

The Administrator resolved:

That Council award the tender for a DTW Dini Argeo Dual Track Weighbridge from DiverseCo for \$87,560.

CARRIED

13.3 Wastewater Treatment Plant Design Tender - EAF 25

RESOLUTION 2022/139

The Administrator resolved:

That Council award the tender for the design of a new Wastewater Treatment Plant to Premise Consulting for a value of \$622,530 (excl. GST).

CARRIED

14 REPORTS FROM MANAGER CUSTOMER CARE

Nil

15 NOTICE OF MOTIONS

Nil

16 URGENT BUSINESS WITHOUT NOTICE

16.1 CHRISTMAS CLOSURE DATES

The General Manager advised the meeting of the proposed shutdown dates applicable for Norfolk Island Regional Council for the 2022 Christmas period as follows:

1. Council's Office closure will be as of 4.00pm Friday 23rd December 2022, reopening at 9.00am Monday 3rd January 2023; and
2. Essential and Emergency Services will be in place with contact numbers available on Council's website and Facebook page.

RESOLUTION 2022/140

The Administrator resolved:

That Council notes the Christmas Closure dates, as advised by the General Manager.

CARRIED

17 CONFIDENTIAL MATTERS FOR CONSIDERATION

Nil

18 QUESTIONS FOR THE NEXT MEETING

Nil

19 CLOSE OF COUNCIL MEETING

The next Ordinary Meeting of Council will take place on Wednesday 7th December 2022 at the Norfolk Island Regional Council Chambers commencing at 2:00 PM.

There being no further business the Administrator declared the meeting closed at 3:40 PM

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on 16th November 2022

Submitted to the Ordinary Meeting of Council held on 7th December 2022.



[MB Colreavy \(Mar 10, 2023 16:57 GMT+11\)](#)

NIRC Administrator
Mr. Mike Colreavy

Date Mar 10, 2023



[UD UD \(Mar 13, 2023 09:24 GMT+12\)](#)

NIRC General Manager
Mr. Andrew Roach

Date Mar 13, 2023