



MINUTES

Ordinary Council Meeting 6 October 2021

Menets

*f daa Ordeneri Kaunsl Miiten
orn 6 Oktoeba 2021*

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD THE NORFOLK ISLAND REGIONAL COUNCIL, RAWSON HALL SUPPER ROOM
ON WEDNESDAY, 6 OCTOBER 2021 AT 2:00PM**

PRESENT: Mike Colreavy (Interim Administrator) Online via Microsoft Teams due to COVID-19 restrictions.

IN ATTENDANCE: Andrew Roach (General Manager), Phil Reid (Manager Planning & Environment), Sandy McFeeters (Manager Economic Development)

1 WELCOME

The Interim Administrator welcomed officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00PM.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the Interim Administrator and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Nil

The Interim Administrator apologised for attending the meeting remotely, a direct result on the restriction on movement from the mainland through Sydney to Norfolk Island.

CONDOLENCES

The Interim Administrator recorded the passing of:

- Lizbeth Gow – 12 September 2021
- Peter Stanley Knapton – 14 September 2021
- Peter Summerscales – 28 September 2021

As a mark of respect to the memory of the deceased all present stood in silence.

4 DISCLOSURE OF INTEREST

Nil

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE COUNCIL MEETING HELD ON 1 SEPTEMBER 2021****RESOLUTION 2021/127**

The Interim Administrator resolved the following:

1. That Item 2 of the minutes in the Statement of Respect, be changed from Administrator to Interim Administrator; and
2. That the Minutes of the Council Meeting held on 1 September 2021 be received, taken read and confirmed.

CARRIED

6 PUBLIC ACCESS

Nil

7 INTERIM ADMINSTRATOR'S MINUTE

Nil

8 REPORTS FROM COMMITTEES

Nil

9 REPORTS FROM GENERAL MANAGER**9.1 UPDATE ON COUNCIL'S ADVISORY COMMITTEES [EAF 1 & 2]****SUMMARY**

This report provides the details of the Advisory Committees to Council as per Resolution 2021/64.

RESOLUTION 2021/128

The Interim Administrator resolved the following:

1. That this update on Council's Advisory Committees be noted.
2. That, subject to their attending the NIRC Advisory Committee member inductions and committing to compliance with NIRC's Code of Conduct and Code of Meeting Practice, Council formally appoints the people listed in this report as members of the respective advisory Committees for a period of two years, or until further decision Council.
3. The Youth Advisory Committee be re-advertised at the end of January 2022.

CARRIED

9.2 LOCAL GOVERNMENT ASSOCIATION QUEENSLAND MEMBERSHIP**SUMMARY**

Council at its meeting held 1 September 2021, resolved to leave the Local Government New South Wales (LGNSW) and apply for membership with the Local Government Association of Queensland (LGAQ). (Resolution 2021/114). This report is to table the invitation from the LGAQ.

Attached is a letter received from the LGAQ CEO, Mr Greg Hallum.

RESOLUTION 2021/129**The Interim Administrator resolved the following:**

That Council accept the LGAQ invitation to become an Associate Member, and continue to work with them during any transitional opportunities with the Queensland Governments MOU with the Commonwealth.

CARRIED**9.3 SCORECARD ON IMPLEMENTATION OF THE EXTERNAL AUDIT FINDINGS (EAFs) AS AT 30 SEPTEMBER 2021****SUMMARY**

The purpose of this paper is to provide the Norfolk Island Regional Council (Council) with an update on progress of implementation of the 75 (short to medium term) External Audit Findings (EAFs) of the 113 Findings which were adopted by Council on 24 February 2021 (Resolution No: 2021/3).

RESOLUTION 2021/130**The Interim Administrator resolved the following:**

That Council notes the progress of implementation of the 75 (short to medium term) EAFs as at 30 September 2021.

CARRIED**10 REPORTS FROM MANAGER CORPORATE AND FINANCE****10.1 INVESTMENT REPORT - AUGUST 2021****SUMMARY**

The purpose of this report is for Council to note the investments held and to provide an overview of Council's cash position as at 31 August 2021.

RESOLUTION 2021/131**The Interim Administrator resolved the following:**

That Council notes the Investment Report for August 2021.

CARRIED

10.2 CORPORATE AND FINANCE UPDATE

SUMMARY

This report provides an update on the progress of Corporate and Finance focused External Audit Findings with implementation targets that fall due in Q1 2021-22

RESOLUTION 2021/132

The Interim Administrator resolved the following:

That Council notes the information provided in the report.

CARRIED

11 REPORTS FROM MANAGER ECONOMIC DEVELOPMENT

11.1 TOURISM REPORT AUGUST 2021

SUMMARY

The purpose of this report is for the Team Leader Tourism & Heritage to provide a monthly update of tourism industry news to Council and the Community.

RESOLUTION 2021/133

The Interim Administrator resolved the following:

That the Tourism Report August 2021 be noted.

CARRIED

11.2 ECONOMIC DEVELOPMENT SECTION UPDATE

SUMMARY

The following provides a summary of economic development activities for the August 2021/22 reporting period. It includes the key outputs of airport, fire services, KAVHA/museums, tourism, liquor bond, cemetery.

RESOLUTION 2021/134

The Interim Administrator resolved the following:

That Council notes the information provided in this report

CARRIED

12 REPORTS FROM MANAGER SERVICES**12.1 SERVICES UPDATE****SUMMARY**

The purpose of this report is to provide an update on work in the Services Department in August/Sept 2021

RESOLUTION 2021/135

The Interim Administrator resolved the following:

That Council notes the information provided in the report.

CARRIED**13 REPORTS FROM MANAGER PLANNING AND ENVIRONMENT****13.1 WASTE MANAGEMENT UPDATE [EAF 27 & 28]****SUMMARY**

This report provides an update regarding Norfolk Island Regional Council's requirement to cease the use of Headstone as a waste disposal facility and other measures to improve waste management on Norfolk Island as committed to in the 2021/22 Operational Plan.

RESOLUTION 2021/136

The Interim Administrator resolved the following:

That Council notes the information provided in the report.

CARRIED**13.2 PLANNING & ENVIRONMENT UPDATE****SUMMARY**

The following provides a summary of planning and environment activities for the reporting period. This includes planning and building approvals, waste and environment, public health, and environmental protection and reserves.

RESOLUTION 2021/137

The Interim Administrator resolved the following:

That Council notes the information provided in the report.

CARRIED

14 Reports from Manager Customer Service

14.1 COVID RELIEF BUSINESS GRANT**SUMMARY**

The COVID Relief Business Grant Program has delivered three rounds of funding totalling \$585,500 to local businesses affected by the down turn in the economy due to travel restrictions.

RESOLUTION 2021/138

The Interim Administrator resolved the following:

That Council notes the distribution of the COVID Relief Business Grant funds.

CARRIED

15 NOTICES OF MOTION

Nil

16 URGENT BUSINESS WITHOUT NOTICE

Nil

17 CONFIDENTIAL MATTERS FOR CONSIDERATION**17.1 YAMAHA SERVICE AGREEMENT - ARGENTINE ANTS AERIAL BAITING CONTRACT****SUMMARY**

This paper is to recommend that Council make a resolution to agree to a contract with Yamaha for the aerial baiting component of the Argentine Ant Eradication Program. The contract value is estimated to be \$300,000 with a term of 12 months, with the potential to extend to 30 June 2024 pending commitment of funds from the Commonwealth. Aerial baiting is conducted in accordance with the Argentine Ant Eradication Strategy Norfolk Island 2021-2026, and has been conducted over several years to date. Funding for the Argentine Ant Eradication Program, including aerial baiting, is provided by the Commonwealth through the Service Delivery Agreement (SDA).

RESOLUTION 2021/139**The Interim Administrator resolved the following:**

That council resolves:

1. That this matter be dealt with in open Council as it is outside the ambit of Section 10A(2) of the *Local Government Act 1993*, as applied.
2. That Council considers that a satisfactory result will not be achieved by inviting tenders due to lack of alternate providers of this service in this isolated region.
3. To agree to the contract with Yamaha to deliver the aerial baiting component of the Argentine Ant Eradication Program for a term ending until 30 June 2022, with the potential to extend to 30 June 2024 pending commitment of funds from the Commonwealth, as proposed.

CARRIED**18 QUESTIONS FOR THE NEXT MEETING**

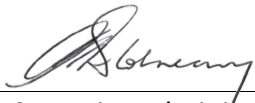
Nil

The next Ordinary Meeting of Council will take place on Wednesday 3 November 2021 to be held at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Administrator declared the meeting closed at 3:20pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 6 October 2021.

Submitted to the Ordinary Meeting of Council held on Wednesday 3 November 2021.



NIRC Interim Administrator

Mr. Mike Colreavy

3 November 2021

Date

o

NIRC General Manager

Mr. Andrew Roach

3 November 2021

Date