



MINUTES

Ordinary Council Meeting 3 November 2021

Menets

*f daa Ordeneri Kaunsl Miiten
orn 3 Noewemba 2021*

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE RAWSON HALL SUPPER ROOM
ON WEDNESDAY, 3 NOVEMBER 2021 AT 2:00PM**

- PRESENT:** Mike Colreavy (Interim Administrator) Online via Microsoft Teams due to COVID-19 travel restrictions.
- IN ATTENDANCE:** Andrew Roach (General Manager), Alistair Innes-Walker (Manager Corporate & Finance), Phil Reid (Manager Planning & Environment), Leanne Webb (Manager Customer Service)
- Meliame Plant (Minute Taker)

1 WELCOME

The Interim Administrator welcomed officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00pm

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the Interim Administrator and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Nil

CONDOLENCES

The Interim Administrator recorded the passing of:

- Margaret (Maggie) Cynthia Berganin – 7 October 2021

As a mark of respect to the memory of the deceased all officers and attending members of the public stood in silence.

4 DISCLOSURE OF INTEREST

Nil

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE COUNCIL MEETING HELD ON 6 OCTOBER 2021****RESOLUTION 2021/141****The Interim Administrator resolved:**

That the Minutes of the Council Meeting held on 6 October 2021 be received, taken as read and confirmed.

CARRIED**5.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 19 OCTOBER 2021****RESOLUTION 2021/142****The Interim Administrator resolved:**

That the Minutes of the Extraordinary Council Meeting held on 19 October 2021 be received, taken as read and confirmed.

CARRIED**6 PUBLIC ACCESS**

Nil

7 INTERIM ADMINSTRATOR MINUTE

Nil

8 REPORTS FROM COMMITTEES

Nil

9 REPORTS FROM GENERAL MANAGER

Nil

10 REPORTS FROM MANAGER CORPORATE AND FINANCE**10.1 TRANSITION TO SUSTAINABILITY - IT****SUMMARY**

This report is to highlight the potential savings Council can make by using industry best practices and reduce the need for onsite, labour intensive support on Norfolk Island. Council is looking at moving its Active Directory and file shares directly to Microsoft 365 and work in an Azure (Cloud) environment, removing the complexities created over time in the current environment and greatly assisting with Council's Transition to Sustainability (TtoS).

RESOLUTION 2021/143**The Interim Administrator resolved:**

That Council:

1. Embark on Migration of Shared data to SharePoint (One Drive & MS Teams)
2. Move to an Azure Active Directory tenancy and remove the need for this requirement onsite
3. Configure EMS (Enterprise Mobility and Security)
4. Transition Civica CM9 to Altitude Software as a Service (SaaS) platform

CARRIED**10.2 INVESTMENT REPORT - SEPTEMBER 2021****SUMMARY**

The purpose of this report is for Council to note the investments held and to provide an overview of Council's cash position as at 30 September 2021.

RESOLUTION 2021/144**The Interim Administrator resolved:**

That Council notes the Investment Report for September 2021

CARRIED

10.3 QUARTERLY BUDGET REVIEW STATEMENT AS AT 30 SEPTEMBER 2021**SUMMARY**

The purpose of this report is to present to Council the Quarterly Budget Review Statement as at 30 September 2021, which outlines the financial performance of Council's operations and capital expenditure against budget with recommended variations.

RESOLUTION 2021/145**The Interim Administrator resolved:**

That:

1. Council notes the 2021–22 Q1 Budget Review Statements Income Statement & Operating Forecast, and Statement of Capital Expenditure.
2. Council notes that at 30 September 2021 the projected 2021-22 year end financial result is a \$497,225 surplus.
3. Council notes that full year capital budget is now forecast to be \$8,286,612 (original budget \$7,187,581)

CARRIED**11 REPORTS FROM MANAGER ECONOMIC DEVELOPMENT****11.1 ARFFS UPDATE (EAF 63)****SUMMARY**

This report provides an update on the strategic options for the Aviation Rescue Fire Fighting Services (ARFFS) to ensure both the NIRCS transition to a sustainable future and the most appropriate funding model to ensure both ARFFS and community fire services meet the Emergency management needs of the local community.

RESOLUTION 2021/146**The Interim Administrator resolved:**

That Council notes the current status of this EAF 63.

CARRIED

11.2 TOURISM REPORT SEPTEMBER 2021**SUMMARY**

The purpose of this report is to provide a monthly update of tourism industry news to Council, and the Community.

RESOLUTION 2021/147**The Interim Administrator resolved:**

That the Tourism Report September 2021 be noted.

CARRIED**11.3 ECONOMIC DEVELOPMENT SECTION UPDATE****SUMMARY**

The following provides a summary of economic development activities the for the August 2021/22 reporting period. It includes the key outputs of airport, fire services, KAVHA/museums, tourism, liquor bond, cemetery.

RESOLUTION 2021/148**The Interim Administrator resolved:**

That Council notes the information provided in this report.

CARRIED**12 REPORTS FROM MANAGER SERVICES****12.1 SERVICES UPDATE****SUMMARY**

The purpose of this report is to provide an update on work in the Services Department up to October 2021

RESOLUTION 2021/149**The Interim Administrator resolved:**

That Council notes the information provided in the report.

CARRIED

13 REPORTS FROM MANAGER PLANNING AND ENVIRONMENT**13.1 PLANNING & ENVIRONMENT UPDATE****SUMMARY**

The following provides a summary of planning and environment activities for the reporting period. This includes planning and building approvals, waste and environment, public health, and environmental protection and reserves.

RESOLUTION 2021/150**The Interim Administrator resolved:**

That Council notes the information provided in the report.

CARRIED**14 REPORTS FROM MANAGER CUSTOMER SERVICE****14.1 CUSTOMER SERVICE AREA UPDATE****SUMMARY**

This report provides a summary of activities in the Customer Service Team.

RESOLUTION 2021/151**The Interim Administrator resolved:**

That Council notes the activities of the Customer Service areas reported.

CARRIED**15 NOTICES OF MOTION**

Nil

16 URGENT BUSINESS WITHOUT NOTICE

Nil

17 CONFIDENTIAL MATTERS FOR CONSIDERATION

Nil

18 QUESTIONS FOR THE NEXT MEETING

Nil

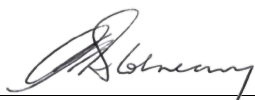
The Interim Administrator once again apologised about attending the Council Meeting via Teams due to COVID restrictions, and was very hopeful of attending the December Meeting in person, when restrictions are expected to be relaxed.

The next Ordinary Meeting of Council will take place on Wednesday 1 December 2021 at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Interim Administrator declared the meeting closed at 2:43pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 3 November 2021.

Submitted to the Ordinary Meeting of Council held on Wednesday 1 December 2021.



NIRC Interim Administrator

Mr. Mike Colreavy

1 December 2021

Date

o

NIRC General Manager

Mr. Andrew Roach

1 December 2021

Date