



# **MINUTES**

## **Tourism Advisory Committee Meeting**

**5 November 2020**

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL  
TOURISM ADVISORY COMMITTEE MEETING  
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL MEETING ROOM  
ON THURSDAY, 5 NOVEMBER 2020 AT 4:00PM**

**PRESENT:****IN ATTENDANCE:**

Name	Representative	Present	Apology
Robin Adams	Mayor	✓	
Lisle Snell	Councillor	✓	
Fiona Anderson	The Administrator's Office	✓	
Rael Donde	Accommodation and Tourism Association	✓	
Paul Porter	Tourism Operations/Community Member	✓	
Naomi Thompson	Tourism Operations		✓
Sue-Ellen Quintal	Tourism Operations	✓	
Howard Martin	Community Member	✓	
Andrew Roach	General Manager - NIRC		✓
Rose Evans	Team Leader Tourism & Economic Development	✓	
Lucy Foster	RDA Representative		✓

**1 WELCOME**

The Chair welcomed the Committee to the meeting and opened the Meeting at 4:00pm.

The Chair read the Statement of Respect: We acknowledge our elders past and present; and we acknowledge the Norfolk Island People, the traditional custodians of this Island.

**2 DISCLOSURE OF INTEREST**

Nil

**3 CONFIRMATION OF MINUTES****3.1 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 1 OCTOBER 2020****RECOMMENDATION**

That the Minutes of the Tourism Advisory Committee Meeting held on 1 October 2020 be received and the recommendations therein be adopted.

<u>Moved</u>	Paul Porter	<u>Seconded</u>	Lisle Snell
			Carried

#### 4 BUSINESS ARISING FROM MINUTES

##### 4.1 COUNCIL MEETING RESOLUTIONS – 23 OCTOBER 2020

###### Minutes of the Tourism Advisory Committee Meeting held on 1 October 2020

1. That the Minutes of the Tourism Advisory Committee Meeting held on 1 October 2020 be received and the recommendations therein be adopted.
2. That the report regarding the Sale of Food Licence be noted, and investigation into the demand for a Special Event Sale of Food Licence, and the possibility of a new scaled fee structure for the Sale of Food Licence be investigated.
3. That the Tourism Report from Team Leader Tourism & Heritage for September 2020 be noted.
4. That the RDA Report THREE about the Nourishing Norfolk Incubator Project be received and noted.
5. That due to late negative feedback from booked airline passengers and the travel industry, Madam Mayor is to discuss the \$25 Entry Pass fee with the General Manager as a matter of urgency with a view that the fee be repealed immediately.

##### 4.2 AIRLINES

Economic Development Manager provided a brief update on the Airline situation and advised that while no changes are currently confirmed, things are progressing well.

##### 4.3 SPECIAL EVENT SALE OF FOOD LICENCE

Team Leader discussed the situation of the Food Festival stall holders with the organisers. In their opinion, an amendment to the Sale of Food Licence to allow for tiered fees would assist all events on the island and they fully support the concept.

**ACTION: Economic Development Manager to progress a proposal to amend the existing Sale of Food Licences fee to incorporate a tiered fee structure.**

##### 4.4 ENTRY PASS FEE

Council are still investigating ways to fund the Entry Pass computer software as an alternative to the proposed Entry Pass Fee.

**5 REPORTS FROM OFFICERS****5.1 TOURISM REPORT OCTOBER 2020 BY TEAM LEADER TOURISM & HERITAGE****SUMMARY**

The purpose of this report is for the Team Leader Tourism & Heritage to provide a monthly update of tourism industry news to Council, the Tourism Advisory Committee and the Community.

**RECOMMENDATION**

That the Tourism Report from Team Leader Tourism & Heritage for October 2020 be noted.

<u>Moved</u>	Sue-Ellen Quintal	<u>Seconded</u>	Fiona Anderson
			Carried

**6 ITEMS FROM COMMITTEE MEMBERS**

Nil

**7 REPORT FROM RDA**

Lucy Foster provided a report on the Nourishing Norfolk Incubator Project progress and it was circulated to the TAC via email with the Agenda.

**RECOMMENDATION**

That the RDA Report FOUR about the Nourishing Norfolk Incubator Project be received and noted and congratulations be offered for the ongoing enthusiasm. Additionally, the TAC members are encouraged to attend the Ignite Marketplace event.

<u>Moved</u>	Robin Adams	<u>Seconded</u>	Sue Sills
			Carried

**8 COMMITTEE OF THE WHOLE****Opening of the Committee of the Whole**

<u>Moved</u>	Sue-Ellen Quintal	<u>Seconded</u>	Lisle Snell
			Carried

**Closing of the Committee of the Whole**

<u>Moved</u>	Fiona Anderson	<u>Seconded</u>	Sue Sills
			Carried

**RECOMMENDATION**

That the TAC be provided with an update and a progress report on the changes to the NI Accommodation Act.

<u>Moved</u>	Sue Sills	<u>Seconded</u>	Sue-Ellen Quintal
			Carried

**ACTION: Team Leader to contact Leanne Webb for a progress report on the changes to the NI Accommodation Act.**

**RECOMMENDATION**

That the TAC sends a letter of thanks to the Minister and her department in appreciation of the tourism stimulus package, and their support in acquiring additional Air New Zealand flights.

<u>Moved</u>	Sue-Ellen Quintal	<u>Seconded</u>	Paul Porter
			Carried

**ACTION: Team Leader to email a draft letter to the Mayor.**

**9 DATE OF NEXT MEETING**

Next meeting will be held on Thursday, 3 December 2020 .

**10 CLOSE OF COMMITTEE MEETING**

There being no further business the Chair declared the meeting closed at 5:05pm.