



MINUTES

Ordinary Council Meeting

20 November 2019

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orn 20 Noewemba 2019

**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 20 NOVEMBER 2019 AT 2:00PM**

PRESENT: Cr Robin Adams (Mayor), Cr John McCoy (Deputy Mayor), Cr Rod Buffett (Councillor), Cr David Porter (Councillor), Cr Lisle Snell (Councillor)

IN ATTENDANCE: Bruce Taylor (Interim General Manager), Phillip Wilson (Group Manager Corporate/ Chief Financial Officer), Joy Walker (Acting Group Manager Services), Meliame Plant (Minute Taker)

1 WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Nil

CONDOLENCES

Cr Adams recorded the passing of:

- Eunice Mary MacKENZIE
- Ronald KINNEAR

As a mark of respect to the memory of the deceased all Councillors stood in silence.

4 DISCLOSURE OF INTEREST

Officer	Agenda Item	Type	Nature of Interest
Councillor David Porter	13.1 Building and Development Application 26/2019	Pecuniary Interest	Own and operate accommodation property.

5 PUBLIC ACCESS

Name	Details
Carl Millington Partner Pitcher Partners	Mr. Millington requested time to address Councillors on the subject of 10.2 of the agenda "Annual Report 2018-2019", specifically in the areas of the Financial Statements and the Independent Auditor's Report

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 OCTOBER 2019****RESOLUTION 2019/222**

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That the Minutes of the Council Meeting held on 16 October 2019 be received and the recommendations therein be adopted.

CARRIED

UNANIMOUS

6.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 30 OCTOBER 2019**RESOLUTION 2019/223**

Moved: Cr Rod Buffett

Seconded: Cr David Porter

That the Minutes of the Extraordinary Council Meeting held on 30 October 2019 be received and the recommendations therein be adopted.

CARRIED

UNANIMOUS

7 MAYORAL MINUTE**7.1 MAYORAL MINUTE - RESTARTING THE RETAIL PRICE INDEX****RESOLUTION 2019/224**

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Noting KPMG in their 26 August 2019 Report "Monitoring the Norfolk Island Economy" recommend restarting the Retail Price Index to provide both government and the community with a better understanding of the monetary conditions on the Island, Council asks that a report be provided at the December Council meeting on how the Retail Price Index can be restarted

CARRIED

UNANIMOUS

7.2 MAYORAL MINUTE - CONTINUATION OF THE HOUSEHOLD INCOME AND EXPENDITURE SURVEY (HIES)**RESOLUTION 2019/225**

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

Council supports in principle the recommendation by KPMG in their 26 August 2019 Report "Monitoring the Norfolk Island Economy" of continuing conducting the Household Income and Expenditure Survey potentially every two years to provide sufficient information on any changes in income and/or consumption patterns in the community.

CARRIED

UNANIMOUS

8 STATUS REPORTS**8.1 LETTERS RECEIVED****A SUMMARY**

The purpose of this report is to provide Council with copy of the letters received from the Department of Infrastructure, Transport, Cities and Regional Development (DITCRD) during October 2019.

One letter was received 21 October 2019 from Nicole Pearson, General Manager Norfolk Island and Mainland Territories in response to a letter of 21 August, 2019 where Council expressed concerns in three Council Resolutions, namely:-

- Resolution 2019/147 – Transfer of Cascade Road
- Resolution 2019/148 – Draft Port Management Plan
- Resolution 2019/151 – Heritage and Culture Advisory Committee

NOTED

8.2 POSSIBLE EXTENSION OF BROADCASTING LEGISLATION**SUMMARY**

The purpose of this report is to advise Council that further investigation has commenced to establish a plan of action should the Commonwealth Broadcasting legislation be extended to Norfolk Island, noting that Council Resolution 2019/160 of 21 August, 2019 stated:- "That Council is opposed to the extension of the Broadcasting Act 1992(Cth) to Norfolk Island".

BACKGROUND

Council's Resolution 2019/160 was communicated to the Department of Infrastructure, Transport, Cities and Regional Development (DITCRD) in a letter from the General Manager on 3 September 2019. The letter addressed four Council Resolutions, the other three requesting action by the Commonwealth. DITCRD responded by letter 21 October, 2019, which is tabled in a separate report to this Council Meeting, addressing the three Resolutions requiring action.

To date there has been no indication from the Commonwealth that this legislation will not be extended to Norfolk Island, and the "Norfolk Island legislation – Forward view" on the DITCRD website lists indicative timing for engagement as June 2019- late 2020. Therefore, as the extension of this legislation could occur in the near future, investigation of options continues for the transition of Radio Norfolk if and/or when the *Broadcasting Services Act 192 (Cth)* is applied.

DISCUSSION

As advised in the report to Council in August 2019, an Incorporated association is the preferred ownership model, it is possible for Council to request, under section 358 of the Local Government Act 1993 (NSW)(NI) (LGA), that an exemption be granted from the Minister for Council to own and operate an incorporated association. It would be intended that the association would solely manage the broadcasting function now performed by Radio Norfolk as an operational arm of the Regional Council. If an exemption was granted by the Minister, this would allow the newly formed incorporated association to apply to the Australian Communications and Media Authority (ACMA) for a community broadcasting licence.

Section 358 deals with the restrictions on formation of corporations and other entities, it states that:

- (1) A council must not form or participate in the formation of a corporation or other entity, or acquire a controlling interest in a corporation or other entity, except:
 - a. With the consent of the Minister and subject to such conditions, if any, as the Minister may specify or,
 - b. As provided by this Act
- (2) This section does not prevent a council from being a member of a co-operative society or a company limited by guarantee and licenced not to use the word "Limited" in its name
- (3) In applying for the Minister's consent under subsection (1)(a), the council is required to demonstrate, to the Minister's satisfaction, that the formation of, or the acquisition of the controlling interest in, the corporation or entity is in the public interest.
- (3A) The regulations may make provision for or with respect to the matters to be taken into account by the Minister in deciding whether to grant consent under this section and the conditions that may or must be specified by the Minister under this section.
- (4) In this section, entity means any partnership, trust, joint venture, syndicate or other body (whether or not incorporated), but does not include any such entity that is of a class prescribed by the regulations as not being within this definition.

In order to make an application to the Minister for exemption under s358, a number of items would need to be considered and addressed in the application, bearing in mind that the *Associations Incorporation Act 2005* (NI) is still in force.

Items for consideration include the governance structure, for example:

- how will the board be formed?
- what role will the board play in the administration as well as the day to day management and operation of the radio?
- how will the associations operations be linked to the Council?
- how will this be funded?

Other items to be addressed in the application to the Minister include:

- why does an association need to be formed?
- how the association's activities will be consistent with the functions of the Council or an existing service that the council provides.
- how will the community benefit?

Radio Norfolk has always been considered an essential service for the community, not only for day to day community notices but, to enable a communication platform in times of natural disaster and/or emergency.

Following further investigation a plan of action will be developed to address the situation should the Commonwealth Broadcasting legislation be extended to Norfolk Island as has been indicated.

NOTED

8.3 INFRASTRUCTURE SERVICES REPORT

SUMMARY

The purpose of this report is to provide an update on current activities in the Infrastructure Services Branch for Council.

UPDATE/PROGRESS

Service Management

Headstones/Cascade Reserves rock drilling

- Drilling company is working with Council to transport the drilling rig to Norfolk Island in mid January 2020

Depot Works Office

- Complete ordering of Lions Park BBQs and belt and parts for Telcor Chipper
- Peruse and complete requirements to 3 Development Applications
- Address 12 CRMs.

Reserve Permits issued:

- 8 x controlled activity in a Public Reserve
- 4 x permits to take protected trees

Building Maintenance and Grounds

- Planned and reactive maintenance as required
- Complete yearly maintenance on Emily Bay raft
- 2 staff completed White Card and Traffic Control courses
- Construct 4 coffins
- Normal grounds cycle of mowing wiper-snipping etc.

Roads and Open Space

- Patching works – Continued program of patching continued through-out the island over October
- Damaged guide posts replaced as required island wide
- Five CRM's addressed
- Continued repatriation works 44A – Grading, D6 Bulldozer & Front End loader – Dry hire Excavator
- Recovered Rock from drill ground and roads area, rock broken up and equal amounts delivered to Norfolk Industries & Block factory as a one off supply of rock.
- Quotes sort for purchase of an Aggregate Spreader – Roads

Fleet and Mechanical Workshops

- In excess of 20 vehicles/plant repaired/maintained in the month.

Kavha

- The KAVHA team with the assistance from Franna (crane), successfully removed the Flag Pole from Government House for some much needed repairs and repaint.
- The gardening team have been busy installing Sprinkler Systems along Quality Row to minimize water wastage. And cleaning down the Quality Row buildings
- Repairs were carried out on the roof at Wentworth Cottage, Shingles that needed repairing where the fixings had corroded were replace with new fixings and shingles.
- Over the coming weeks we will be working on removal of Asbestos in and around Government House and the rest of Quality Row.
- Work Continues on the repainting of the Government House Picket fence.
- Painting of the window's door's and pathways has been completed at Number's 2 & 3 Quality Row

- Slacking Lime – The process, by adding water, turning the traditional building material Lime from Calcium oxide (burnt lime or quick lime) into Calcium hydroxide (slaked lime) Tony has used Local Sand from Cemetery Beach and Bumbora Beach mixed with Lime and water as a trial to see what the end result will be. He used 10Ltr fine Sand from Cemetery Bay and 20ltr Coarse sand from Bumbora, 20 ltr Rock Lime and 40 litres of water. The mixture is left over night and put into a baron mixer the next day. Once mixed together the newly made lime renders are placed into buckets to cure from 4 weeks to 2 years.

NOTED

8.4 PLANNING AND ENVIRONMENTAL SERVICES REPORT**SUMMARY**

The purpose of this report is to provide an update on project activities in the Planning and Environmental Services section of Council.

Waste Management Report October 2019**Composting Site Preparation**

The Norfolk Island Electricity department have worked tirelessly this month to do the power upgrade for the Hotrot composting facility. The transformer upgrade did mean that power was off on Ben Christian Dr for a number of days however a backup generator was supplied to ensure the Wastewater Treatment Plant and the Bureau of Meteorology could still operate.

A significant amount of conduit and internet cables have been laid for the Hotrot machines, bone grinder and trommel so the electricians can complete it when they arrive to commission the machine.

Global Composting Solutions are confirmed to arrive on Norfolk on the 15th of November to commence the commissioning of the machine. The assembly and commissioning should take about 2 weeks and the team will stay for an additional week to provide the training needed to operate the machine.

The roads department will now do the final earth works to tidy up the site and ensure there is a safe working environment for assembly and commissioning.

There is a stockpile of green waste that is waiting to be shredded at the Waste Management Centre for commissioning of the machine.

Car Baler

The car baler has now been shipped from China and is due into Brisbane in early December. Council are still working through options to have the car baler delivered via a barge to the Ball Bay Groyne and a number of Council departments are working together to ship a range of capital items that have been purchased.

Senior Environmental Officer Report – October 2019**Noxious Weeds - roadsides**

NIRC staff have again spent considerable time targeting roadside weeds on Anson Bay Road, Store Road, Bucks Point, Mill Road (both sides), Ferny Lane, Stockyard Road, JE Road and Selwyn Pine Road.

Weed control was also undertaken within Cascade Reserve and Two Chimneys Reserve by NIRC staff.

Pest Animals

Feral chicken and Red Parrot control has been a focus in Public Reserves during October, with the Norfolk Island National Park contractor once again undertaking this work within public Reserves at no cost to Council. At the time of writing this report the figures were not available, so this information will be provided at the December Council meeting. We appreciate this assistance as feral chicken numbers have increased in recent times and Red Parrots are having a major impact

on the Morepork Nestbox Program.

Four cats were captured and eradicated from the Rocky Point area and cat traps have once again been placed in Public Reserves to coincide with the seabird breeding season. No trapping occurred during October while Parks had motion sensor cameras out across the island.

Our application for a permit to control Tarler Birds in all Public Reserves and on private land across the Island has been submitted, and it is expected that we will hear about the result of this application during November.

We now have 100 rat bait stations deployed across a number of public reserves. These are being checked regularly.

Argentine Ant Eradication Program

The second round of baiting Argentine Ants with the Yamaha Fazer Drone is complete, and monitoring by CSIRO and NIRC staff has shown that Argentine Ant numbers have decreased significantly to the point where they are now very difficult to detect within the baited zones since the aerial baiting commenced. This is a very positive result at this stage of the Argentine Ant Eradication Program.

We are confident that eradication within the targeted zones will occur through aerial baiting, baiting from the ground, monitoring with Bella the Argentine Ant Detector dog and ongoing targeted baiting of ants within these zones over coming months.

The third round of aerial baiting will commence during the week of 11th November. Once again the drone is operating around Collins Head Road, Driver Christian Road, Taylors Road, Mt Pitt Road, Queen Elizabeth Avenue and at the Airport and Waste Management Centre.

The plan is to apply the bait from the drone 8 times over each zone (in total during the 3-4 baiting runs) to achieve eradication in the zones targeted this year, and then target new areas next year once these zones are confirmed eradicated. Monitoring will then continue within treated zones for a number of years to ensure they are in fact Argentine Ant free.

Argentine Ant Eradication Program staff are baiting from vehicles with blowers, assisting the drone work and monitoring Argentine Ants to measure the impact of the baiting program.

A Yamaha Fazer Drone and Argentine Ant Eradication Program demonstration day has been organised for Councilors and other Stakeholders on Thursday 21st November at 10.30am at the Waste Management Centre.

Weed Management within Public Reserves

Contractors are targeting Madeira Vine in Hundred Acres Reserve and planning is underway to commence the control of African Boxthorn within Hundred Acres. Both of these weeds are "Weeds of National Significance" and it is important that we work to eradicate them to ensure they do not spread into other areas of the Island.

This weed control work with Hundred Acres Reserve is having a major impact on the targeted weeds and ongoing follow up work will now be critical.

Management and Maintenance of Public Reserves

Safety signs and some barriers near cliffs have been installed in Hundred Acres and Headstone Reserves, and we are currently in the process of looking at the need for safety signs and barriers within other Reserves.

The replacement of signage is being planned for the Hundred Acres Reserve Walking track to make it easier for Reserve visitors to follow the route of the track. The production of a brochure to place

at the Tourist Information Centre for the walking track in Hundred Acres is also being considered following feedback about visitors to the reserve “feeling lost” during their walk.

Plants have been ordered from Norfolk Island National Park and planning for revegetation is continuing.

Plans of Management for Public Reserves

Feedback has been summarised and recommendations have been provided to the Public Reserves Advisory Committee for inclusion in the final Plans of Management for **Bumbora, Ball Bay, Stock, Middleridge, Anson Bay** and **Hundred Acres** Reserves.

Draft Plans of Management have now been prepared for **Headstone, Point Ross Reserve** and **Two Chimneys** Reserves and these have been released for a 56 day period for feedback from the community.

The Draft Plan of Management for **Selwyn** Reserve is complete and work will commence on the Draft Plan of Management for **Cascade** Reserve in November 2019.

Norfolk Island Morepork

NIRC Staff are currently working with Parks to monitor nest boxes for the critically endangered Norfolk Island Morepork in some Public Reserves across the Island. The second round of monitoring has just been completed in Two Chimneys, Bumbora and Ball Bay Reserves, and the nestboxes were unfortunately found to be inhabited by nesting Red Parrots and Starlings. These will be cleared out by Parks staff as soon as possible.

Public Health and Quality Assurance Programs – October 2019

This program is performed by Council staff to maintain satisfactory standards of public health and water quality management for Norfolk Island as required by the applicable legislative provisions.

In the year-to-date, Council has 10 pools and spas registered, 8 Private water supply Quality Assurance Programs (QAPs) from food premises and 27 QAPs from accommodation businesses, as required in the Public Health Act 2010 (NSW/NI). Council has sent correspondence, conducted phone calls and provided media releases to encourage businesses to comply. Inspections of premises will start in November.

So far there has been 86 businesses applying for a Sale of Food Licence this year (SOF) and 8 applying for Sale of Tobacco (SOT).

In regard to the importation of animals 44 Animal Importation Permits were granted in 2019.

Wastewater monitoring is done weekly. Parameters include pH, conductivity, TDS, OD, turbidity, alkalinity, NO₃, NH₄, total nitrogen, total phosphorus, COD. Water quality analysis of streams is done monthly, samples are tested for pH, conductivity, TDS, OD, turbidity.

Headstone dam and standpipe water are tested, neutralisation filter is backwashed and cleaned twice weekly, and tests include pH, conductivity, TDS. Wastewater data is shared with Balmoral group (WWTP upgrade business case).

The branch is looking into purchasing Coliform and E. Coli test equipment and kits. This will allow in house micro bacterial testing and will allow NIRC to assess drinking, recreational and environmental water for an important faecal contamination indicator and assess the efficiency of UV filters and other water treatment equipment/practices.

Development and Building activity – October 2019

The following is a summary of activity in the Planning and Building Branch for the month of October 2019.

Development and Building Applications			Building Inspections and Compliance Certificates	
Type of Application	Applications Received	Applications Approved	Stage Inspection Notices issued	Occupancy Certificates issued
Development Applications	5	5	24	8
Building Applications	3	3		
Approval Modification Application	1			
Development and building activity categories				
Residence – Dwelling House (New)	1		13	3
Residence – Dwelling House (Alterations and additions)		3	9	4
Agricultural Shed	3	4		
Signage	1	1		
Change of use	2			
Earthworks	1			
Educational Facilities			2	1

NOTED

8.5 BUSINESS CASE FOR THE UPGRADE OF THE WASTEWATER TREATMENT PLANT

SUMMARY

The purpose of this report is for Council to endorse the Draft Report “Upgrade of Norfolk Island’s Sewerage Treatment Plant” of 31st of October 2019 to allow it to be made public. This is the initial business case developed by Balmoral Group Pty Ltd to seek external funding for the preferred wastewater treatment plant and reuse options set out in the ‘Norfolk Island Wastewater Options Study’ developed by NSW Public Advisory.

BACKGROUND

Council engaged Balmoral Group and NSW Public Advisory to develop a business case for the upgrade of the wastewater treatment plant and to provide options for beneficial reuse of recycled effluent. This project is so Council can begin to meet its requirement under the *Temperate East Commonwealth Marine Reserves Network Manage Plan*, upgrade inefficient and aged infrastructure and improve water security on the island.

Assessments of appropriate treatment technologies for the replacement of Norfolk Island’s wastewater treatment plant have included:

- Capital and installation costs for the appropriate technology
- Identify ongoing operational costs
- Options for beneficial reuse of treated effluent
- Provisions for the management/reuse of sludge
- Take into account Norfolk Island’s isolation and limited availability of technical assistance and supplies
- Allow for future expansion
- Inbuilt redundancy to allow for system failures and maintenance work to be carried out.
- Expansion of current sewer network, allowing more developments to connect, especially in higher density development areas close to the Water Assurance Scheme.

WHERE TO FROM HERE

Following the endorsement from Council of the aforementioned report it will go out for public comment. The feedback will need to be provided to Council by Sunday the 8th of December to allow any comments to be included in the December council meeting.

Balmoral Group will be on Island on the 2nd and 3rd of December to present the business case to the community. This will be done via a number of focus groups and any member of the community that is interested in attending can contact Council to arrange an appointment.

The final report and community feedback will be provided to Council at the December meeting seeking endorsement to have the business case lodged with the *Department of Infrastructure, Transport, Cities and Regional Development* seeking funding in the 2020/21 budget.

COMMUNITY CONSULTATION

This is the third round of community consultation that has been conducted for this project and more consultation will be required when we move into the detailed design phase and this timeline will be determined once funding has been secured.

The first round of community consultation was conducted in June by Balmoral Group and NSW Public Advisory during their mandatory site visit. This was to introduce the project to the community and gauge community interest in the types of beneficial reuse options for Norfolk Island.

The second round of Community Consultation was held in September when the two organisations presented the 'Draft Norfolk Island Wastewater Options Study' and the report was out on public exhibition from the 19th of September until the 4th of October.

The two public meetings were attended by approximately 20 community members. In addition to this Council received 3 verbal and five written submissions.

Council have also written a number of media articles informing the community of the project and its progress and a number of reports have also been presented to Council.

The next round of community consultation will be important and hopefully strong community feedback will assist Councillors to make an informed decision on the way forward for the business case.

CONCLUSION

Endorsement of the report "Upgrade of Norfolk Island's Sewerage Treatment Plant" is recommended to allow publication and to inform the community prior to public focus groups on 2nd of December 2019.

RECOMMENDATION

That Council endorses the report "Upgrade of Norfolk Island's Sewerage Treatment Plant" to be placed on Council's website, at Customer Care and the library, to allow public comment prior to the 8th of December 2019.

RESOLUTION 2019/226

Moved: Cr Rod Buffett
Seconded: Cr David Porter

CARRIED**UNANIMOUS**

8.6 COMMERCIAL SERVICES REPORT**SUMMARY**

The purpose of this report is to provide an update on project activities in the Commercial Services section of Council.

PROJECT UPDATE BY COMMERCIAL UNIT**Electricity**

The consultant engaged to undertake a financial assessment of the Hydro Tasmania Plan, Frontier Economics, continues to gather data from Council and Hydro Tasmania. This data is being used to develop financial models that will form the basis of the final assessment report to be provided to Council.

The evaluation panel for the replacement generator and batteries tender met 17 October to review responses, from the shortlisted applicants, to follow up questions that arose from the initial interviews conducted on Island, in September. The Panel will meet again in November 2019 to finalise the Tender Evaluation report and recommendation, for Councillors to consider.

Norfolk Telecom

A contract has been signed with Speedcast Australia Pty Ltd to provide a new 3G/4G LTE Mobile System and Fixed Network Upgrade services for Norfolk Telecom. Procurement of equipment and network infrastructure has commenced, with a workshop, involving Norfolk Telecom staff and Speedcast contractors, planned in early December to finalise implementation plans and detailed technical specifications. The 3G/4G mobile system is scheduled to go-live at the end of July 2020.

The selective Request for Tender to provide commercial satellite bandwidth and support services for Norfolk Telecom, proposed to commence in September, has been rescheduled to December 2019, because planning for the implementation of the 4G LTE Mobile system has taken priority. An interim contractual arrangement has been entered into with the current provider to ensure continuity of services until the Tender is finalised.

Airport

A contract has been signed with Leading Edge Aviation Planning Professionals Pty Ltd (LEAPP) to develop an Airport Master Plan (AMP) for the Norfolk Island Airport. The AMP will analyse existing and future operations at the airport, addressing the needs of the community and providing a program of realistic development of the Norfolk Island Airport for the next 20 years. Confirmation has been received from the Commonwealth that the Council's application for funds to underwrite this contract, has been approved.

Staff from LAEPP will be on Island early in November to meet with various interested individuals and organisations in relation to air traffic and airport activities. The Master Plan is scheduled for completion in June 2020.

The first Airport Reseal Project barge arrived Tuesday, 15 October 2019. The shipment included asphalt manufacturing and placement equipment, bitumen containers, ground lighting components, container moving equipment and items specifically for the Airport such as the refueler, palette loader, NIRC emulsion sprayer, along with some new trucks and truck bodies for Island based contractors. Further barge arrivals are scheduled for November through to the end of the year.

For safety reasons Marsh's Road will not be open to the public while unloading of the barges is being undertaken.

A Project Steering Committee meeting was held 10 October 2019. A project update was provided by the Boral Project Manager. Details of the Committee's membership, and responsibilities have been provided in the Norfolk Island Airport Pavement Resurfacing Q&A Sept 2019 No.2, available on the Council website.

NOTED

8.7 CASCADE/YOUNGS ROAD ROCK EXTRACTION PROJECT

SUMMARY

The purpose of this report is to provide a response to the Rock Fees Advisory committee's motion at its meeting on the 22 September 2019:-

"RFSAC notes the report from officer and requests Council provide, to the Ordinary Council meeting of 20 November 2019, a status report and timeline on the Cascade/Young's Road rock extraction project."

The directions have been received from Port Macquarie Hastings Council and a project description subsequently prepared to engage consultants to prepare the application. This work is still in progress given there some specific requirements in regard to blasting and rehabilitation activities.

Once the application is completed together with the supporting reports it will be referred to Council for discussion before being lodged for public consultation and the results referred to PMHC for assessment. Specific dates are not available at this stage as the work is still in progress.

The negotiations with the Commonwealth to apply have commenced and the application made. The last advice received was an acknowledgement of the request to use unleased crown land for the purpose of a rock quarry and there was an advice that a response was to be forwarded to Council by the end of September. This response is yet to be received.

NOTED

8.8 TOURISM & ECONOMIC DEVELOPMENT REPORT OCTOBER 2019

SUMMARY

The purpose of this report is for the Team Leader Tourism and Economic Development to provide a monthly update of industry news to Council, the Tourism Advisory Committee and the Community.

CRUISE SHIPS

The P&O Pacific Explorer disembarked 1883 passengers on Sunday 20 October 2019. This was the first port of call for the 16 night Bounty Adventure cruise. The next cruise ship is the Seaborn Encore (600pax) due on Thursday 9 January 2020. Photo credit - Bebs Sanders



PRINT MARKETING

RACQ published an article in their October/November issue "Exploring Norfolk Island in a Moke – A rich bounty awaits in the South Pacific". The article was written by Susan Elliott who is the producer of Sydney Weekender and a frequent visitor to the island. Better Homes and Gardens Magazine included our advertisement in the Travel section of their October edition.

EXPLORE KINGSTON
Once known as 'Hell in Paradise', Kingston was the most divided penal settlement in the Southern Hemisphere. The worst of the convicts from New South Wales were sent there between 1788-1814 and conditions were brutal.

EMILY BAY IS REGULARLY VOTED ONE OF AUSTRALIA'S MOST BEAUTIFUL BEACHES.

TRAVEL AUSTRALIA
Independent George Plonka has a great definition for a moke. As he says, "A moke is a rugged, off-road vehicle that can take you to a beach in the most remote of locations."

360° OF WONDER

SLEEP IN LUXURY
Norfolk has a history of accommodation, but Tibble's Homestead and Cottages is a beautiful, historic, and luxurious property. The historic cottages feature original stone walls and are just five minutes' drive to the main village of Burnt Pine. And if you're wondering what Tibble means, it's Norfolk for 'best friend'.

There's more to **NORFOLK ISLAND**

360° OF WONDER

Explore paradise. Surround yourself in beauty. Your island experience awaits.

Connect with us online or visit: www.norfolkisland.com.au

TRAVEL OZ

Greg Granger's television show Travel Oz featured Norfolk Island in a short film about the arrival of

the Pitcairn Islanders and the celebration of Bounty Day. Greg portrayed the island beautifully with a strong focus on our unique culture and tradition. For those who missed seeing it on Channel 7TWO they can watch it via this link.

<https://vimeo.com/graingertv/review/361717224/f76635601b>

NOVEMBER TOURISM DATES

1 Nov to 4 Nov – Urzila Carlson promotion video shoot

22 Nov to 25 Nov – Channel 9 Today Show live weather cross

VISITOR INFORMATION CENTRE IMPROVEMENTS

The Visitor Information Centre building is currently undergoing some much needed improvements. The building will be refreshed with painting of the exterior walls, front doors and front windows, and installation of two new windows and a new door at the rear. Once the painting is complete, new external signage will be installed. The interior has recently undergone some re-arranging with new wall slat shelving and the front room will soon have the flooring replaced.

VISITOR SURVEY RESULTS SEPTEMBER

During the month of September 2019, 475 visitor survey cards were completed compared to 140 cards from September 2018. This amounts to approximately 20% of the September visitors completing cards.

DIGITAL MARKETING INSIGHTS FOR SEPTEMBER

Website

98,628 Page Views
579,402 Impressions
11,427 Users



Top Post

Facebook - Drone picture of Emily Bay
20,426 Reach, 29,350 Impressions
340 Reactions, 68 Shares



Facebook



27,771 Followers
12,883 Impressions
73,170 Reach
8.0% Average engagement on reach post

Instagram



8,523 Followers
53,101 Impressions
31,786 Reach
10.13% Average engagement on reach per post

TOURISM GROSS SALES - SEPTEMBER

Tourism gross sales include Tours, Accommodation, Car Hire, and Retail sales.

Sales transactions are from the destination website and Visitor Information Centre.

	COMPARISON to September Last Year	COMPARISON Year to Date
Retail Sales	⬆️ UP 6%	⬆️ Up 10%
Accommodation Sales	⬇️ DOWN 34%	⬆️ Up 11%
Tour Sales	⬆️ UP 7%	⬇️ Down 7%
TOTAL SALES	⬇️ DOWN 1%	⬆️ UP 1%



AIRLINE PASSENGER STATISTICS

2018/19	Incoming Flights	Seats Available	Incoming Passengers	Visitors	Load Capacity
Jul 2018	13	1950	1773	1359	91%
Aug 2018	15	2250	2005	1645	89%
Sep 2018	19	2850	2741	2411	88%
2018 Year to date	47	7050	6519	5415	89%

2019/20	Incoming Flights	Seats Available	Incoming Passengers	Visitors	Load Capacity
Jul 2019	18	2700	1934	1427	72%
Aug 2019	20	2778	2378	1911	86%
Sep 2019	23	2998	2682	2366	89%
2019 Year to date	61	8476	6994	5704	82.33%

COMPARISON to Last Year

	July	August	September	Year to Date
Visitors	⬆️ UP 5%	⬆️ UP 16%	⬇️ DOWN 2%	⬆️ Up 5%
Passenger	⬆️ UP 9%	⬆️ UP 19%	⬇️ DOWN 2%	⬆️ Up 7%

NOTED

9 REPORTS FROM COMMITTEES**9.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 15 OCTOBER 2019****RESOLUTION 2019/227**

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

1. That the Minutes of the Audit Committee Meeting held on 15 October 2019 be received and the recommendations therein be adopted.

CARRIED

UNANIMOUS

9.2 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 7 NOVEMBER 2019**MOTION**

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

1. That the Minutes of the Tourism Advisory Committee Meeting held on 7 November 2019 be received and the recommendations therein be adopted.
2. In anticipation of future grant opportunities the TAC is to prepare a grant submission/business case to potentially establish an environmental research centre on Norfolk Island.
3. That the Tourism & Economic Development Report October 2019 be noted.
4. That Council provide advice to the TAC as to who has the power to limit the quantity and frequency of cruise ship visits and cruise visitors to Norfolk Island.

AMENDMENT

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

That motion '2 be amended to Read 2. In anticipation of future grant opportunities the TAC advocates for the establishment of an environmental research centre on Norfolk Island.

CARRIED

UNANIMOUS**AMENDMENT**

Moved: Cr Robin Adams

Seconded: Cr David Porter

That the following words be added at the end of the motion '6. That Council thanks Tina Loader for her contribution to TAC

. CARRIED

UNANIMOUS**AMENDMENT**

Moved: Cr Robin Adams

Seconded: Cr David Porter

That the following words be added at the end of the motion '7 That Council advertise for a replacement of Tina Loader to the Committee

. CARRIED

UNANIMOUS**RESOLUTION 2019/228**

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

1. That the Minutes of the Tourism Advisory Committee Meeting held on 7 November 2019 be received and the recommendations therein be adopted.
2. In anticipation of future grant opportunities the TAC advocates for the establishment of an environmental research centre on Norfolk Island.
3. That the Tourism & Economic Development Report October 2019 be noted.
4. That Council provide advice to the TAC as to who has the power to limit the quantity and frequency of cruise ship visits and cruise visitors to Norfolk Island.
5. The Council thanks Tina Loader for her contribution to TAC
6. That Council advertise for a replacement for Tina Loader to the committee

CARRIED**UNANIMOUS****9.3 MINUTES OF THE ROCK FEED SOURCE ADVISORY COMMITTEE MEETING HELD ON 24 OCTOBER 2019****RESOLUTION 2019/229**

Moved: Cr David Porter

Seconded: Cr John McCoy

1. That the Minutes of the Rock Feed Source Advisory Committee Meeting held on 24 October 2019 be received and the recommendations therein be adopted.
2. RFSAC notes the report from officer and requests Council provide, to the RFSAC meeting of 21 November 2019, a status report on the Development Applications and Owner Approvals for the core drilling at Headstone and Cascade.
3. RFSAC notes the report from officer and requests Council provide, to the Ordinary Council meeting of 20 November 2019, a status report and timeline on the Cascade/Young's Road rock extraction project.

CARRIED**UNANIMOUS**

9.4 MINUTES OF THE NORFOLK ISLAND YOUTH COUNCIL MEETING HELD ON 12 NOVEMBER 2019**RESOLUTION 2019/230**

Moved: Cr John McCoy

Seconded: Cr Robin Adams

1. That the Minutes of the Norfolk Island Youth Council Meeting held on 12 November 2019 be received and the recommendations therein be adopted.
2. That, the following recommendations are noted. That the Norfolk Island Youth Council:
 - (a) supports Council Resolution 2019/176 to establish a committee with junior youth, which will provide advice on junior youth issues and the opportunity to consult on the Norfolk Island Youth Council meeting actions.
 - (b) supports Council's advocacy for health promotion on alcohol and substance misuse, including ICE;
 - (c) provides advice on youth issues and alcohol and substance misuse health promotion activities being developed by the Norfolk Island Police and Norfolk Island Health and Regional Aged Care Service.
 - (d) notes the achievement of the Youth Council priority and successful registration and involvement of the Norfolk Ito Kalcha Salan Inc. and Norfolk Island Museum in the UN International Year of Indigenous Languages 2019.

CARRIED

UNANIMOUS

9.5 MINUTES OF THE PUBLIC RESERVES ADVISORY COMMITTEE MEETING HELD ON 12 NOVEMBER 2019**RESOLUTION 2019/231**

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

1. That the Minutes of the Public Reserves Advisory Committee Meeting held on 12 November 2019 be received and the recommendations therein be adopted.

With regard to the review of the Plans Of Management it be noted that:-
2. Councillor McCoy thanked the Senior Environmental Officer for the work undertaken on the Plans of Management to date and asked that this be recorded.
3. It was recommended that this item be placed on the Agenda for discussion at the December Public Reserves Advisory Committee meeting so a decision can be made regarding amendments to the plans and the process for having amendments made, and the plans finalised and approved.
4. It was recommended that printed copies of the 6 complete Draft Plans of Management that have been out for 56 days for feedback from the community (Anson Bay, Ball Bay, Bumbora,

Hundred Acres, Stock Middleridge Reserves) and the report containing the analysis of the community feedback and recommendations be provided to the members of the PRAC that require them at least 2 weeks prior to the meeting to give everyone time to read the analysis in preparation for discussion and decision at the December meeting.

5. It was recommended that copies of the 3 draft plans of management currently out on public exhibition be provided to the members of the committee that require them.
6. The Draft Plan of Management for Selwyn Reserve be placed on public exhibition for 56 days.
7. That the Public Reserves Advisory Committee note the information provided by the Senior Environmental Officer and Dr Ben Hoffman from CSIRO, in response to Council Resolution 2019/205 that there is no adverse impact on the health of residents from baiting of Argentine Ants.
8. That the Public Reserve Advisory Committee note the information provided by the Senior Environmental Officer in the monthly report.

CARRIED

UNANIMOUS

10 REPORTS FROM GENERAL MANAGER

10.1 OPERATIONAL PLAN 2019-2020: QUARTERLY REVIEW JULY TO SEPTEMBER 2019

SUMMARY

The purpose of this report is for Council to note the progress in the Operational Plan 2019-2020 for the period July to September 2019.

RESOLUTION 2019/232

Moved: Cr Lisle Snell
 Seconded: Cr David Porter

That Council notes the progress of activities in the Operational Plan 2019-2020 for the first quarter July to September 2019.

CARRIED

UNANIMOUS

10.2 ANNUAL REPORT 2018-2019**SUMMARY**

The purpose of this report is to table the Annual Report for 2018–2019, including the Audited Financial Statements for the year ending 30 June 2019.

RESOLUTION 2019/233

Moved: Cr David Porter

Seconded: Cr Lisle Snell

That Council receives and adopts the Annual Report 2018–2019, including the Financial Statements 30 June 2019, as tabled in a separate attachment to this report.

CARRIED

UNANIMOUS

11 REPORTS FROM EXECUTIVE MANAGER ORGANISATIONAL DEVELOPMENT**11.1 POLICY: OTHER REVIEWED POLICIES****SUMMARY**

The purpose of this report is to make recommendations on a transitioned Norfolk Island Administration Policy and Guidelines (APGs)

RESOLUTION 2019/234

Moved: Cr Rod Buffett

Seconded: Cr David Porter

That Council makes the following Norfolk Island Administration Policy and Guidelines policy obsolete

1. 201001- Event Risk Management

CARRIED

UNANIMOUS

12 REPORTS FROM GROUP MANAGER CORPORATE / CHIEF FINANCIAL OFFICER**12.1 INVESTMENT REPORT - OCTOBER 2019****SUMMARY**

The purpose of this report is for Council to note investments held as at 31 October 2019

RESOLUTION 2019/235

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council notes;

- the Investment Report for October 2019,
- total deposits held at 31 October were \$19,794,480, and
- accrued interest earned on investments was; \$20,924 for October, and \$99,897 year to date.

CARRIED

UNANIMOUS

12.2 REVIEW OF POLICY 3.10 - UNREASONABLE CONTACT POLICY**SUMMARY**

The purpose of this report is to provide Councillors with reviewed policy 3.10 – *Unreasonable Contact Policy* for consideration.

RESOLUTION 2019/236

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

That Council adopts the reviewed Policy 3.10 Unreasonable Contact Policy.

CARRIED

FOR

Cr Rod Buffett

Cr John McCoy

Cr David Porter

AGAINST

Cr Robin Adams

Cr Lisle Snell

At 16:04PM, Cr David Porter left the meeting.

13 REPORTS FROM GROUP MANAGER SERVICES

13.1 DEVELOPMENT AND BUILDING APPLICATION 26/2019

SUMMARY

Under Section 44 of the *Planning Act 2002 (NI)* (the Act) development applications for ‘permissible (with consent) use or development’ are to be referred to the Council together with a copy of any submissions and a report and recommendation on the application. After the application and recommendation has been referred to Council, Council makes a recommendation on the application and refers that recommendation to the Minister.

Accordingly, application DA.BA 26/2019 is referred to Council for consideration and a recommendation under section 44 of the *Planning Act 2002 (NI)*:

DA.BA 16/2019

- Applicant: Noble Property Trust
- Subject Land: Portion 47c4 Martins Road
- Proposed Use or Development: Change of Use to *Residence – Dwelling House and Residence – Accommodation Unit; and construction of one Residence – Accommodation Unit and Signage.*

It is recommended that Council recommends to the Minister’s delegate that the development application is approved subject to conditions in the Notice of Decision.

The Application and Assessment Report have been viewed by the Councillors and the Application is available for viewing by the public at the Planning Office. The Assessment Report may be viewed by the public after a decision is made (section 48 c) under the *Planning Act 2002 (NI)*.

MOTION

Moved: Cr Rod Buffett
Seconded: Cr John McCoy

That

1. The Norfolk Island Regional Council, pursuant to section 44(2) of the *Planning Act 2002 (NI)*, makes a recommendation to approve DA.BA 26/2019 in accordance with the statutory requirements of that Act and in accordance with the recommended Notice of Decision; and
2. The Norfolk Island Regional Council, pursuant to section 44(4) of the *Planning Act 2002 (NI)*, refers DA.BA 26/2019 to the Minister’s delegate with Council’s recommendations on the application.

LOST

FOR	AGAINST
Cr Rod Buffett	Cr Robin Adams Cr John McCoy Cr Lisle Snell
REASONS:	
Cr Lisle Snell objected to the Recommendation due to the following reasons:	
<ul style="list-style-type: none">i. Not Satisfied that Sewerage system is adequate and the sewerage network cannot be extended to this part of the islandii. There are already adequate accommodation with over 1700 beds on the island, so no need for more accommodationiii. Water issuesiv. Parking could be an issuev. Pole advertising presents aesthetic issuesvi. Location is next to Ball Bay Reservevii. Buildings will be too close to the roadviii. There is limited scope for development at the site	

At 16:27 pm, Cr David Porter returned to the meeting.

13.2 DEVELOPMENT APPLICATION DA 11/2019 MODIFICATION OF DEVELOPMENT APPROVAL (DA 0053/16 MOD 1)**SUMMARY**

Under Section 44 of the *Planning Act 2002 (NI)* (the Act) development applications for ‘permissible (with consent) use or development’ are to be referred to the Council together with a copy of any submissions and a report and recommendation on the application. After the application and recommendation has been referred to Council, Council makes a recommendation on the application and refers that recommendation to the Minister.

Accordingly, application DA.BA 30/2019 is referred to Council for consideration and a recommendation under section 44 of the *Planning Act 2002 (NI)*:

DA.BA 30/2019

- Applicant: S and J French
- Subject Land: Portion 139a1 Anson Bay Road
- Proposal: Application for Modification of Development Approval DA 0053/16 – *Industry – Extractive* – Extraction and breaking of rock

It is recommended that Council recommends to the Minister’s delegate that the development application is approved subject to conditions in the Notice of Decision.

The Application and Assessment Report have been viewed by the Councillors and the Application is available for viewing by the public at the Planning Office. The Assessment Report may be viewed by the public after a decision is made (section 48 c) under the *Planning Act 2002 (NI)*.

MOTION

Moved: Cr John McCoy

Seconded: Cr David Porter

That

1. The Norfolk Island Regional Council, pursuant to section 57(2) of the *Planning Act 2002 (NI)*, makes a recommendation to approve DA 11/2019 in accordance with the statutory requirements of that Act and in accordance with the recommended Notice of Decision; and
2. The Norfolk Island Regional Council, pursuant to section 57(4) of the *Planning Act 2002 (NI)*, refers DA 11/2019 to the Minister’s delegate with Council’s recommendations on the application.

AMENDMENT

Moved: Cr John McCoy

Seconded: Cr David Porter

That the following words be added at the end of the motion '3. That excavation to a vertical limit maximum of two meters below natural ground level as at the time of this approval.

RESOLUTION 2019/237

Moved: Cr John McCoy

Seconded: Cr David Porter

That

1. The Norfolk Island Regional Council, pursuant to section 57(2) of the *Planning Act 2002 (NI)*, makes a recommendation to approve DA 11/2019 in accordance with the statutory requirements of that Act and in accordance with the recommended Notice of Decision; and
2. The Norfolk Island Regional Council, pursuant to section 57(4) of the *Planning Act 2002 (NI)*, refers DA 11/2019 to the Minister's delegate with Council's recommendations on the application.
3. That excavation to a vertical limit maximum of two meters below natural ground level as at the time of this approval.

CARRIED

UNANIMOUS

13.3 DEVELOPMENT AND BUILDING APPLICATION DA.BA 30/2019**SUMMARY**

Under Section 44 of the *Planning Act 2002 (NI)* (the Act) development applications for 'permissible (with consent) use or development' are to be referred to the Council together with a copy of any submissions and a report and recommendation on the application. After the application and recommendation has been referred to Council, Council makes a recommendation on the application and refers that recommendation to the Minister.

Accordingly, application DA.BA 30/2019 is referred to Council for consideration and a recommendation under section 44 of the *Planning Act 2002 (NI)*:

DA.BA 30/2019

- Applicant: Australia Post
- Subject Land: Portion 25s Taylors Road
- Change of use to add *Industry – Light* - 'Parcel delivery depot' as an additional permitted use of the premises.

It is recommended that Council recommends to the Minister's delegate that the development application is approved subject to conditions in the Notice of Decision.

The Application and Assessment Report have been viewed by the Councillors and the Application is available for viewing by the public at the Planning Office. The Assessment Report may be viewed by the public after a decision is made (section 48 c) under the *Planning Act 2002 (NI)*.

RESOLUTION 2019/238

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That

1. The Norfolk Island Regional Council, pursuant to section 44(2) of the *Planning Act 2002 (NI)*, makes a recommendation to approve DA.BA 30/2019 in accordance with the statutory requirements of that Act and in accordance with the recommended Notice of Decision; and
2. The Norfolk Island Regional Council, pursuant to section 44(4) of the *Planning Act 2002 (NI)*, refers DA.BA 30/2019 to the Minister's delegate with Council's recommendations on the application.

CARRIED

UNANIMOUS

14 NOTICES OF MOTION**14.1 NOTICE OF MOTION - COUNCILLORS MEETING WITH DAVID SMITH MP MEMBER FOR NORFOLK ISLAND IN THE ELECTORATE OF BEAN IN THE AUSTRALIAN CAPITAL TERRITORY**

I, Councillor Robin Adams JP, give notice that at the next Ordinary Meeting of Council be held on 20 November 2019, I intend to move the following motion:-

RESOLUTION 2019/239

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That -

Councillors welcomed the opportunity to discuss the issues in the attached agenda when they met with Mr David Smith MP, Member for Norfolk Island in the ACT electorate of Bean, during Mr Smith's visit to the Island 11 to 15 November 2019

CARRIED

UNANIMOUS

14.2 NOTICE OF MOTION - LETTER OF SUPPORT FOR PACIFIC PEACE 2020 COMMEMORATION FROM THE HON. NOLA MARINO MP, ASSISTANT MINISTER FOR TERRITORIES AND REGIONAL DEVELOPMENT

I, Councillor Robin Adams JP, give notice that at the next Ordinary Meeting of Council be held on 20 November 2019, I intend to move the following motion:-

RESOLUTION 2019/240

Moved: Cr Robin Adams

Seconded: Cr David Porter

That

Councillors thank the Hon Nola Marino MP, Assistant Minister for Territories and Regional Development for her letter received 23 October 2019 (attached) in which the Assistant Minister acknowledges Norfolk Island's proposed commemoration in August 2020 of the 75th anniversary of the end of World War II in the Pacific; a commemoration that is fully supported by the Australian Government in recognition of the important role Norfolk Island played in the Pacific at that time.

CARRIED

UNANIMOUS

14.3 NOTICE OF MOTION - ACKNOWLEDGEMENT OF ELDERS AND NORFOLK ISLAND PEOPLE

I, Councillor Robin Adams JP, give notice that at the next Ordinary Meeting of Council be held on 20 November 2019, I intend to move the following motion:-

RESOLUTION 2019/241

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Noting that the Norfolk Island Youth Council have adopted a Statement of Respect to be read at the commencement of their formal meetings, Council endorses that the terms of reference for all Advisory Committees appointed by Council include a provision that these meetings commence with the following Statement of Respect:

We acknowledge our Elders past and present; and we acknowledge the Norfolk Island People, the traditional custodians of this Island

And further Council encourages the General Manager to introduce a similar process for commencing all staff meetings chaired by the General Manager or their delegate.

CARRIED

UNANIMOUS

15 URGENT BUSINESS WITHOUT NOTICE**15.1 MOTION - BORAL TRANSFER OF GRAVEL FROM BALL BAY TO AIRPORT****RESOLUTION 2019/242**

Moved: Cr Lisle Snell

Seconded: Cr John McCoy

That Boral representative Norfolk Island be asked to explore an alternative route from Ball Bay to the Airport for the transfer of gravel as follows:

- i. Ball Bay to Rooty Hill Road to Quality Row to Country Road to Longridge Road to Ferny Lane Road then to the designated stockpile areas.
- ii. That; For the duration of the transfer of gravel from Ball Bay to the airport
- iii. Rooty Hill Road from the junctions of Collins Head Road and Stockyard Road to Quality Row be closed to all traffic. Resident vehicles and Boral trucks exempt
- iv. Taylors Road from the Junction of Quality Row and Middlegate Road including Longridge Road be closed to all traffic. Resident vehicles and Boral trucks exempt.

v. **CARRIED**

UNANIMOUS

16 CONFIDENTIAL MATTERS FOR CONSIDERATION**RESOLUTION 2019/243**

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 Licence for Mt Pitt Telecommunications Infrastructure Site

This matter is considered to be confidential under Section 10A(2) - c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.2 Recruitment of General Manager

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

UNANIMOUS

RESOLUTION 2019/244

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council moves out of Closed Council into Open Council at 17:18PM..

CARRIED

UNANIMOUS

16.1 LICENCE FOR MT PITT TELECOMMUNICATIONS INFRASTRUCTURE SITE**SUMMARY**

The purpose of this report is to provide a draft Telecommunications Facility User Licence for the Mt Pitt Telecommunications infrastructure site, for Council's consideration and adoption.

MOTION

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council approve the Interim General Manager:-

1. Sign the draft Telecommunications Facility User Licence for the Mt Pitt facility.
2. Provide the Director of National Parks with written acknowledgement that the existing MOU between DNP and the Norfolk Island Administration (NIRC) will cease to operate upon the execution of this licence.

AMENDMENT

Moved: Cr John McCoy

Seconded: Cr David Porter

That following words be added to amend motion '1. Sign the draft Telecommunications Facility User License for the Mt Pitt facility including the adjustment agreed by Councillors at this meeting.

CARRIED

UNANIMOUS**RESOLUTION 2019/245**

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council approve the Interim General Manager:-

1. Sign the draft Telecommunications Facility User Licence for the Mt Pitt facility including the adjustment agreed by Councillors at this meeting.
2. Provide the Director of National Parks with written acknowledgement that the existing MOU between DNP and the Norfolk Island Administration (NIRC) will cease to operate upon the execution of this licence.

CARRIED

UNANIMOUS

16.2 RECRUITMENT OF GENERAL MANAGER**SUMMARY****MOTION**

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That Council resolves to:-

1. Accept the Selection Panel Report.
2. Approve the position of General Manager be offered to the successful candidate.
3. Approve that the Mayor enter negotiations with the successful candidate on the variable terms of the "Standard Contract for the Employment of General Managers", namely the term (1-5 years) and the remuneration package.

AMENDMENT

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That the word "successful" in motion '2 be replaced with "preferred".

CARRIED

UNANIMOUS**AMENDMENT**

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That the word "successful" in motion '3 be replaced with "preferred".

CARRIED

UNANIMOUS**RESOLUTION 2019/246**

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That Council resolves to:-

1. Accept the Selection Panel Report.
2. Approve the position of General Manager be offered to the preferred candidate.
3. Approve that the Mayor enter negotiations with the preferred candidate on the variable terms of the "Standard Contract for the Employment of General Managers", namely the term (1-5 years) and the remuneration package.

CARRIED**UNANIMOUS****17 QUESTIONS FOR THE NEXT MEETING**

Nil

The next Ordinary Meeting of Council will take place on Wednesday 18 December 2019 held at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Mayor declared the meeting closed at 5:20pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 20 November 2019.

Submitted to the Ordinary Meeting of Council held on Wednesday 18 December 2019.

Mayor Robin Adams

Date