



Date: Wednesday, 18 September 2019
Time: 2:00pm
Location: Norfolk Island Regional Council Chambers

BUSINESS PAPER
Supplementary Report
Extraordinary Council Meeting
18 September 2019

Bruce Taylor
INTERIM GENERAL MANAGER

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6 REPORTS FROM GENERAL MANAGER

6.4 COUNCIL MEETING DAY AND TIME

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SUMMARY

The purpose of this report is to allow Council to determine the meeting day and time for the Ordinary meetings of Council for the period October 2019 to September 2020.

BACKGROUND

Council need to set a schedule of meetings to guide the business at hand.

Section 365 of the *Local Government Act 1993* (NSW) (NI) states that 'the Council is required to meet at least 10 times each year, each time in a different month'.

DISCUSSION

The proposed dates for Ordinary Council Meetings for the period October 2019 to September 2020, is for the thirds Wednesday of each month at 2:00pm, except for January 2020 and June 2020, as follows:

Meeting Date & Time
16 October 2019
20 November 2019
18 December 2019
No meeting in January
19 February 2020
18 March 2020
15 April 2020
20 May 2020
24 June 2020 (Note: 4 th Wednesday)
15 July 2020
19 August 2020
16 September 2020

The reason for the meeting on the fourth Wednesday in June is so that the draft Operational Plan can be placed on public exhibition for 28 days at the May Ordinary Council Meeting and subsequently be adopted at the June Ordinary Council Meeting.

CONCLUSION

The day and the time for the meeting is a matter for Council to determine and as such the following recommendation is presented to Council for adoption.

Recommendation

That Council adopts the schedule of meetings at 2:00pm as follows:

Meeting Date & Time
16 October 2019
20 November 2019
18 December 2019
No meeting in January
19 February 2020
18 March 2020
15 April 2020
20 May 2020
24 June 2020 (Note: 4 th Wednesday)
15 July 2020
19 August 2020
16 September 2020

ATTACHMENTS

Nil