



MINUTES

Ordinary Council Meeting

20 December 2017

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**MINUTES OF NORFOLK ISLAND REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE NORFOLK ISLAND REGIONAL COUNCIL CHAMBERS
ON WEDNESDAY, 20 DECEMBER 2017 AT 2:00PM**

PRESENT: Cr Robin Adams (Mayor), Cr Rod Buffett (Councillor), Cr John McCoy (Deputy Mayor), Cr David Porter (Councillor), Cr Lisle Snell (Councillor)

IN ATTENDANCE: Lotta Jackson (General Manager), Bruce Taylor (Group Manager Services), Rob Carlesso (Group Manager Corporate / Chief Financial Officer) Joy Walker (Executive Manager Governance and Human Resources)

1 WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting of the Norfolk Island Regional Council and opened the meeting at 2:00pm.

2 STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

3 APOLOGIES

Nil

CONDOLENCES

Cr Adams recorded the passing of:

- Dawn Valerie Chapman
- Irene Basham

As a mark of respect to the memory of the deceased all Councillors stood in silence.

4 DISCLOSURE OF INTEREST

| Councillor | Agenda Item | Type | Nature of Interest |
|------------|---|-------------------------------------|--|
| Porter | 10.3 Bookeasy Commission Public Exhibition Report | Pecuniary Interest | Operates tourist accommodation on Norfolk Island and use the Bookeasy System and will leave the chamber. |
| Adams | 13.1 Water Quality in KAVHA Catchment | Less than Significant Non Pecuniary | Secretary of the Norfolk Island Cattle Association and hold four (4) pasturage rights. |

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 NOVEMBER 2017****RESOLUTION 2017/206**

Moved: Cr John McCoy

Seconded: Cr David Porter

That the Minutes of the Council Meeting held on 15 November 2017 be confirmed.

CARRIED

6 PUBLIC ACCESS

Nil

7 MAYORAL MINUTE**RESOLUTION 2017/207**

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

It is with pleasure that Council acknowledges and thanks the organisers - many of whom are volunteers –of the many activities that have taken place on the Island in the last month; all of which have brought pleasure to locals and visitors alike; and in many cases brought international exposure for our beautiful island as a wonderful destination to visit.

- The 2017 Food Festival;
- The Norfolk Island Jazz Festival;
- The Academic Awards presentation night for the Norfolk Island Central School;
- The community Christmas Pageant; and the wonderful Christmas decorations around the island;
- The Commonwealth Games Baton visit to Norfolk Island and the role of the Norfolk Island Amateur Sports Association in achieving this exciting event; and
- The good work of Tourism Norfolk Island and the Unique Tourism Collection (UTC) in swamping social media and breakfast TV nationally with Ray Martin and the Channel 7 Weekend Sunrise weather man James Tobin and his support team – Jarrod, Mike and Paul..

Council extends its very best wishes for the Christmas season and for 2018 to the Norfolk Island community; to the General Manager and her team of staff at the Norfolk Island Regional Council ; to all the locals who are wending their way home to spend time with family and friends in the coming weeks; and of course to the many visitors to our island at this time who come to share Christmas with the Norfolk Island people.

CARRIED

RESOLUTION 2017/208

Moved: Cr Robin Adams

Seconded: Cr John McCoy

Council –

- Acknowledges there is concern being expressed in the community following the announcement in the local press on 9 December 2017 of changes to biosecurity conditions for goods imported into Norfolk Island including the development of new biosecurity conditions for importing ‘some fresh produce commodities into Norfolk Island’; conditions stated to have been designed to protect the island’s unique biosecurity status in line with Australia’s Appropriate Level of Protection’; and
- Supports the Mayor continuing discussion with the Commonwealth and local growers about the implementation of the changes to achieve the best outcome for the community.

CARRIED

8 STATUS REPORTS**8.1 INSURANCE PREMIUM REBATES - STATEWIDE MUTUAL**

The purpose of this report is to advise Council of the Insurance Premium Rebate from Statewide Mutual. As Council’s insurers, the scheme allows members to obtain an insurance rebate.

NOTED

8.2 RATES LEVY STATUS REPORT

The purpose of this Status Report is to update Council on the receipt of rating revenue as at the due date of the second instalment.

NOTED

8.3 WASTE AND ENVIRONMENT

The purpose of this report is to provide a Waste and Environment update to Council.

NOTED

9 REPORTS FROM COMMITTEES

9.1 MINUTES OF THE HERITAGE AND CULTURE ADVISORY COMMITTEE MEETING HELD ON 3 NOVEMBER 2017

MOTION

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That

1. The Minutes of the Heritage and Culture Advisory Committee Meeting held on 3 November 2017 be received and noted;
2. The HCAC recommend to Council that a cultural satisfaction survey should not be considered until after 2020 and a review should be undertaken to determine if such a survey is needed;
3. The HCAC recommend to Council that the Terms of Reference for the Heritage and Culture Advisory Committee be amended to state that the Committee shall meet once per month;
4. The HCAC recommend to Council that planning is commenced to include the Norf'k language in every street sign on Norfolk. (*Budget implications not allowed for in the current budget*);
5. The HCAC recommend to Council to enter into discussion with the Administrator for the purpose of retaining ownership and management of the island's moveable cultural material by way of maintaining the Norfolk Island Museum Trust as a body that is appointed by elected Council's from and by the Norfolk Island Community;
6. The HCAC recommend to Council to commence a program of cultural education, in consultation with the Council of Elders, be provided for newcomers to the island. (*Budget implications not allowed for in the current budget*);
7. The HCAC recommend to Council to provide a bound copy of the Heritage and Culture Strategy 2017 – 2020 to all members of the HCAC; and
8. The HCAC recommend to Council to progress the action to provide a voice for the youth of the island by encouraging the redevelopment of a Youth Advisory Council.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That '2. The HCAC recommend to Council that a cultural satisfaction survey should not be considered until after 2020 and a review should be undertaken to determine if such a survey is needed;' be removed.

CARRIED

RESOLUTION 2017/209

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That

1. The Minutes of the Heritage and Culture Advisory Committee Meeting held on 3 November 2017 be received and noted;
2. The HCAC recommend to Council that the Terms of Reference for the Heritage and Culture Advisory Committee be amended to state that the Committee shall meet once per month;
3. The HCAC recommend to Council that planning is commenced to include the Norf'k language in every street sign on Norfolk. *(Budget implications not allowed for in the current budget);*
4. The HCAC recommend to Council to enter into discussion with the Administrator for the purpose of retaining ownership and management of the island's moveable cultural material by way of maintaining the Norfolk Island Museum Trust as a body that is appointed by elected Council's from and by the Norfolk Island Community; *(Unclear as to the intention of this recommendation)*
5. The HCAC recommend to Council to commence a program of cultural education, in consultation with the Council of Elders, be provided for newcomers to the island. *(Budget implications not allowed for in the current budget);*
6. The HCAC recommend to Council to provide a bound copy of the Heritage and Culture Strategy 2017 – 2020 to all members of the HCAC; and
7. The HCAC recommend to Council to progress the action to provide a voice for the youth of the island by encouraging the redevelopment of a Youth Advisory Council.

CARRIED

9.2 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 7 NOVEMBER 2017**RESOLUTION 2017/210**

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

That

1. The Minutes of the Tourism Advisory Committee Meeting held on 7 November 2017 be received and the recommendations therein be adopted;
2. The September report from the Team Leader Tourism and Economic Development be noted;
3. The October report from the Team Leader Tourism and Economic Development be noted; and
4. The Bookeasy Report be noted.

CARRIED

9.3 MINUTES OF THE TOURISM ADVISORY COMMITTEE MEETING HELD ON 5 DECEMBER 2017**RESOLUTION 2017/211**

Moved: Cr John McCoy

Seconded: Cr Lisle Snell

That

1. The Minutes of the Tourism Advisory Committee Meeting held on 5 December 2017 be received and the recommendations therein be adopted.
2. The applicant, Bruce Walker be accepted as Community Member representative for the TAC committee and appropriate notification correspondence be sent; and
3. The November Tourism Report be noted.

CARRIED

9.4 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 28 NOVEMBER 2017**MOTION**

Moved: Cr John McCoy

Seconded: Cr David Porter

That

1. The Minutes of the Audit Committee Meeting held on 28 November 2017 be received and the recommendations therein be adopted.
2. Council be advised by Council staff of recommended actions to be adopted by Council for the 2018/2019 financial year to ensure that the five (5) Business Units of Council are raising sufficient revenue to cover all expenses associated with each of those business units; and
3. Council develops an Implementation Plan that addresses how it will achieve the key outcomes of expected internal audit and risk management practices and by what timeframe.

AMENDMENT

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That

1. The words in paragraph one 'and the recommendations therein be adopted' be replaced with 'and noted';
2. Paragraph two be deleted and replaced with:
 - '2. In light of recommendation 5.3 of the Audit Committee minutes that 'Council is spending more money than it is receiving based on this review and no organisation and/or business can continue on this basis' Council requests Council staff to review all Council income and expenditure, including Council's five business units, and provide to Council options to remedy this situation'

CARRIED

RESOLUTION 2017/212

Moved: Cr John McCoy

Seconded: Cr David Porter

That

1. The Minutes of the Audit Committee Meeting held on 28 November 2017 be noted;
2. In light of recommendation 5.3 of the Audit Committee minutes that 'Council is spending more money than it is receiving based on this review and no organisation and/or business can continue on this basis' Council requests Council staff to review all Council income and expenditure, including Council's five business units, and provide to Council options to remedy this situation; and
3. Council develops an Implementation Plan that addresses how it will achieve the key outcomes of expected internal audit and risk management practices and by what timeframe.

CARRIED

9.5 MINUTES OF THE PUBLIC RESERVES ADVISORY COMMITTEE MEETING HELD ON 5 DECEMBER 2017**RESOLUTION 2017/213**

Moved: Cr John McCoy

Seconded: Cr David Porter

That

1. The Minutes of the Public Reserves Advisory Committee Meeting held on 5 December 2017 be received and the recommendations therein be adopted; and
2. The Acting Manager Local Services /Assets/Conservator report be noted.

Recorded against: Cr Lisle Snell

CARRIED

9.6 MINUTES OF THE ROCK FEED SOURCE ADVISORY COMMITTEE MEETING HELD ON 7 DECEMBER 2017**MOTION**

Moved: Cr David Porter

Seconded: Cr John McCoy

That

1. The Minutes of the Rock Feed Source Advisory Committee Meeting held on 7 December 2017 be received and the recommendations therein be adopted.
2. The August 2017 motion to cease removal of rock from 44a near the oval be reconsidered by Council due to the low risk and the urgent need for rock; and
3. Council prepare a Development Application for the extraction of rock from Young's Road to submit when the Significant Infrastructure legislation is passed.

AMENDMENT

Moved: Cr David Porter

Seconded: Cr Lisle Snell

That

1. The words in paragraph one 'and the recommendations therein be adopted' be replaced with 'and noted';
2. Paragraph two be reworded to read:
 - '2. Prior to reconsidering the August 2017 motion of Council to cease removal of rock portion 44a near the Malcolm Champion Oval, Council be fully briefed and provided with an absolute assurance, including a site plan to show the extent of the boundary of the proposed rock extraction, that there will be no negative impact on the Athletic track on the oval which will be needed if Athletics Norfolk Island is successful in its bid to host the 2020/21 Oceania Athletics Championships on Norfolk Island'.

CARRIED

AMENDMENT

Moved: Cr John McCoy

Seconded: Cr David Porter

That these words be added to motion after 'Young's Road' – 'and Headstone'.

CARRIED

RESOLUTION 2017/214

Moved: Cr David Porter

Seconded: Cr John McCoy

That

1. The Minutes of the Rock Feed Source Advisory Committee Meeting held on 7 December 2017 be received and noted.
2. Prior to reconsidering the August 2017 motion of Council to cease removal of rock portion 44a near the Malcolm Champion Oval, Council be fully briefed and provided with an absolute assurance, including a site plan to show the extent of the boundary of the proposed rock extraction, that there will be no negative impact on the Athletic track on the oval which will be needed if Athletics Norfolk Island is successful in its bid to host the 2020/21 Oceania Athletics Championships on Norfolk Island; and
3. Council prepare a Development Application for the extraction of rock from Young's Road and Headstone to submit when the Significant Infrastructure legislation is passed.

CARRIED

10 REPORTS FROM GENERAL MANAGER**10.1 POLICY: COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY**

The purpose of this report is for Council to adopt the revised Policy '*Councillor Access to Information and Interaction with Staff*'.

RESOLUTION 2017/215

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council adopts the revised policy *Councillor Access to Information and Interaction with Staff*.

Recorded against: Cr Lisle Snell

CARRIED

10.2 BUY LOCAL CAMPAIGN

The purpose of this report is for Council to support a 'Buy Local' campaign to assist the local economy.

RESOLUTION 2017/216

Moved: Cr Robin Adams

Seconded: Cr Rod Buffett

That

1. Council execute a 'Buy Local' campaign to support the local economy;
2. Council create a strong voice for local business in media while guiding the community to buy local and also recognising that off-shore businesses have a place in the economy.

CARRIED

Cr David Porter left the meeting at 3:27pm

10.3 BOOKEASY COMMISSION PUBLIC EXHIBITION REPORT

The purpose of this report is for Council to adopt the increase to 15% commission for Bookeasy and for this increase to commence 1 April 2018.

RESOLUTION 2017/217

Moved: Cr Rod Buffett

Seconded: Cr Robin Adams

That

1. The Bookeasy Commission be increased to 15%;
2. By 31 December 2017, all Bookeasy Operators are to be given three months notification of the increase; and
3. The 15% Bookeasy commission is to be implemented from 1 April 2018.

CARRIED

Cr David Porter returned to the meeting at 3:30pm

10.4 ECONOMIC DEVELOPMENT CONTINUATION OF CONTRACT

The purpose of this report is for Council to consider a continuation of the Hindle Enterprise Group contract to ensure a seamless transition to the Regional Development Australia program once they have appointed an Officer on Norfolk Island.

RESOLUTION 2017/218

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council approves for the General Manager to extend the contract with the Hindle Enterprise Group for a period of a maximum of three (3) months, commencing in late January 2018, at the cost of \$12,000 per month plus travel and accommodation, to continue to conduct economic development facilitation on the Island including, but not limited to, the running of business workshops as identified by key stakeholders, the facilitation of establishment of the medicinal marijuana project, working with the Norfolk Island Central School and the Green Economy Project with the University of Newcastle.

Recorded against: Cr John McCoy

CARRIED

11 REPORTS FROM EXECUTIVE MANAGER GOVERNANCE AND HUMAN RESOURCES

Nil

12 REPORTS FROM GROUP MANAGER CORPORATE / CHIEF FINANCIAL OFFICER**12.1 INVESTMENT REPORT**

The purpose of this report is for Council to note investments held as at 30 November 2017

RESOLUTION 2017/219

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That this investment report be received and noted, with the interest accrued on investments during the month of November 2017 being \$22,732 and the total deposits held being \$15,188,298

CARRIED

12.2 CUSTOMER SERVICE SURVEY 2017

The purpose of this report is to outline to Councillors the results of the Norfolk Island Regional

Council Customer Service Survey 2017.

RESOLUTION 2017/220

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council acknowledges the enclosed information relating to the current level of customer satisfaction and endorses a follow-up Customer Service Survey to occur in six (6) months' time.

CARRIED

13 REPORTS FROM GROUP MANAGER SERVICES**13.1 WATER QUALITY IN KAHVA CATCHMENT**

The purpose of this report is for Council to endorse the attached *Water Quality in the KAVHA Catchment* report, prepared by the Norfolk Island Regional Council, to allow Council staff to address the recommendations included in the report.

RESOLUTION 2017/221

Moved: Cr John McCoy

Seconded: Cr David Porter

That Council endorse the *Water Quality in the KAVHA Catchment report* in order to allow Council staff to address the recommendations included in this report.

CARRIED

13.2 APPLICATION FOR 'WASTE MANAGEMENT SOLUTION' UNDER BUILDING BETTER REGIONS FUND PROGRAM

The purpose of this report is to seek Council approval for co-contribution funding OF \$426,125 (25%) to apply under the Infrastructure Investments Stream of the Building Better Regions Fund program (BBRF) - Round Two, for 'Waste Management Solution' including supply, installation of a

composting system and associated infrastructure and equipment and a metal baler.

RESOLUTION 2017/222

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That

1. Council approves the application for 'Waste Management Solution' including a composting system and metal baler to be submitted under the Infrastructure Projects Stream of the Building Better Regions Fund.
2. Council allocates \$426,125 from Council's cash reserves from the unrestricted cash fund (currently balance \$10,424,000) as co-contribution as required under the Building Better Regions Fund guidelines for the 'Waste Management Solution' application.

CARRIED

13.3 FREIGHT SHEDS - NORFOLK ISLAND INTERNATIONAL AIRPORT

The purpose of this report is for Council to approve the leasing of an area of airport land for Burnt Pine Travel Pty Ltd (BPT) for the construction of a freight shed.

RESOLUTION 2017/223

Moved: Cr John McCoy

Seconded: Cr Rod Buffett

That

1. Council approves, the lease of the Land to Burnt Pine Travel, requesting that the proposed Freight Shed be moved closer towards the Power Station and that the two (2) existing structures remain untouched unless negotiated otherwise with all parties in agreement;
2. Council provides owner consent for the construction of a 30m x 40m shed on the leased land.

CARRIED

14 NOTICES OF MOTION

Cr Robin Adams vacated the Chair at 4:48pm.

Deputy Mayor, Cr John McCoy assumed the Chair and proceeded with the meeting.

14.1 NOTICE OF MOTION - ENGAGEMENT OF AUSTRALIAN PRODUCTIVITY COMMISSION

I, Councillor Robin Adams, give notice that at the next Ordinary Meeting of Council be held on 20 December 2017, I intend to move the following motion:

RESOLUTION 2017/224

Moved: Cr Robin Adams

Seconded: Cr Lisle Snell

That

Council requests the Mayor and General Manager to enter into conversation with the Commonwealth re the engagement of the Australian Productivity Commission to carry out research and conduct a public inquiry to determine -

- a) The current financial capacity of the island; and
- b) How to grow Norfolk Island economically, socially, culturally and environmentally, including building a diverse and vibrant business environment.

CARRIED

Cr Robin Adams resumed the position of Chair at 4.49pm

14.2 NOTICE OF MOTION - STAND ALONE BUSINESS UNITS

I, Councillor Rod Buffett, give notice that at the next Ordinary Meeting of Council be held on 20 December 2017, I intend to move the following motion:

RESOLUTION 2017/225

Moved: Cr Rod Buffett

Seconded: Cr John McCoy

That Councillors be given access to Full Financials, Details of Budget, profit loss, Maintenance etc, 6 Monthly review, of Stand Alone Business units operated by the Council.

CARRIED

15 URGENT BUSINESS WITHOUT NOTICE

Nil

16 CONFIDENTIAL MATTERS FOR CONSIDERATION**RESOLUTION 2017/226**

Moved: Cr David Porter

Seconded: Cr John McCoy

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

16.1 ADSL Data Allowance Increase

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.2 Energy Policy and Technical Design Solutions - Request for Tender

This matter is considered to be confidential under Section 10A(2) - c, di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

16.3 Tender Process for Aerated Composting System for Norfolk Island

This matter is considered to be confidential under Section 10A(2) - c, di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

The meeting was closed to the public at 4:53pm with members of the Gallery vacating the Chamber and Broadcasting being suspended.

CARRIED

RESOLUTION 2017/227

Moved: Cr David Porter

Seconded: Cr Rod Buffett

That Council moves out of Closed Session at 5:57pm and resumed the Ordinary Council meeting. The Gallery was opened to the public with Broadcasting continuing.

CARRIED

16.1 ADSL DATA ALLOWANCE INCREASE

The purpose of this report is for Council to approve the increase of data allowances under existing internet plans, for a trial period of three (3) months commencing 1 January 2018.

RESOLUTION 2017/228

Moved: Cr John McCoy

Seconded: Cr David Porter

That

1. Council adopts the proposed data allowances for a trial period of three (3) months commencing 1 January 2018:

| Plan | Current Gb | Proposed Gb |
|----------|---------------|----------------|
| \$30.00 | 3 | 6 |
| \$50.00 | 20 | 40 |
| \$90.00 | 35 | 90 |
| \$180.00 | 60 | 180 |

2. If validated in the positive, a recommendation on the continuation of the new allowances will be made to the March 2018, Ordinary Council meeting.

CARRIED

16.2 ENERGY POLICY AND TECHNICAL DESIGN SOLUTIONS - REQUEST FOR TENDER

The purpose of this report is for Council to approve the engagement of the preferred tender as the single source supplier to develop an energy policy and technical design solutions for power generation on Norfolk Island. Included in the project is a commitment to assist in securing grant funding.

RESOLUTION 2017/229

Moved: Cr Rod Buffett

Seconded: Cr David Porter

That Council approves the engagement of Hydro Electric Commission t/a Entura and t/a Hydro Tasmania as the single source supplier to develop an energy policy and technical design solutions, including assisting with grant funding applications, for power generation on Norfolk Island, at a price of \$232,920.

CARRIED

16.3 TENDER PROCESS FOR AERATED COMPOSTING SYSTEM FOR NORFOLK ISLAND

The purpose of this report is to seek Council approval to select the successful tenderer for the tender 'Design and Construction of Aerating and Composting Facility'.

RESOLUTION 2017/230

Moved: Cr Rod Buffett

Seconded: Cr David Porter

That Council approves Global Composting Solutions as the successful tenderer of the composting system for Norfolk Island at the price of \$875,000.

CARRIED

17 QUESTIONS FOR THE NEXT MEETING

The next Ordinary Meeting of Council will take place on Wednesday 15 March 2017 held at the Norfolk Island Regional Council Chambers commencing at 2:00pm.

There being no further business the Mayor declared the meeting closed at 6:02pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting of Council held on Wednesday 20 December 2017.

Submitted to the Ordinary Meeting of Council held on Wednesday 21 February 2018.

Mayor Robin Adams

Date