

**MINUTES OF
EXTRAORDINARY COUNCIL MEETING
WEDNESDAY 14 SEPTEMBER 2016**

MINUTES OF THE **Extraordinary Council Meeting** OF THE NORFOLK ISLAND REGIONAL COUNCIL held at the Council Chambers on Wednesday, 14 September 2016 commencing at 2.00 pm.

ATTENDANCE Councillor Robin Adams
 Councillor Rod Buffett
 Councillor John McCoy
 Councillor David Porter
 Councillor Lisle Snell

ALSO IN ATTENDANCE General Manager (Lotta Jackson)
 Group Manager – Services (Bruce Taylor)
 Group Manager – Commercial Hub (John Van Gaalen)
 Executive Assistant (Gaye Evans)

WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting.

STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island.

CONDOLENCE

Cr Adams recorded the passing of –

- John Thornton PEARSON

As a mark of respect to the memory of the deceased all Councillors stood in silence.

DISCLOSURES OF INTEREST

44/16 **Resolved** that:

Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

NAME	TYPE	ITEM	DISCLOSURE
Lisle Snell	Less than Significant Non Pecuniary	GS 04/16	Friendship to both parties. Friendship and colleague in Management Committee NI People for Democracy
Robin Adams	Less than Significant Non Pecuniary	GS 04/16	Clause 4.15(b) & (c) Model Code of Conduct. Unpaid Director Management Committee NI People for Democracy

(Robyn Adams/Lyle Snell)

Motion Carried

BUSINESS OF MEETING

(ITEM: GM21/16) SENIOR STAFF STRUCTURE

SUMMARY:

The purpose of this report is for Council to consider a restructure of the vacant position titled Group Manager Governance.

RECOMMENDATION:

- (1) That Council makes the Group Manager Governance position obsolete;
- (2) That Council adopts the new positions titled Economic Development Coordinator and Executive Manager Governance and Human Resources as discussed within this report.

(Rod Buffett/David Porter)

Amendment

The following amendment was proposed:

To defer the appointments until the General Manager can provide up to date staffing costs for the various areas within the Norfolk Island Regional Council.

(Lisle Snell/John McCoy)

Motion Carried

45/16 Resolved:

- (1) That Council makes the Group Manager Governance position obsolete;
- (2) That Council defers the new appointments (*Economic Development Coordinator and Executive Manager Governance and Human Resources*) until the General Manager can provide up to date staffing costs for the various areas within the Norfolk Island Regional Council.

Motion as Amended Carried

The Mayor and Councillor Snell retired from the Chamber at 2.32 pm

Deputy Mayor took the chair

CONFIDENTIAL MATTERS FOR CONSIDERATION

46/16 Resolved:

That Council move into closed Committee.

(David Porter/Rod Buffett)

Motion Carried

The doors were closed to the public and the meeting moved into Committee at 2.32 pm.

(CONFIDENTIAL ITEM GS 04/16) FUEL CONTRACT

This item is placed within the confidential part of the agenda in accordance with section 10A (2) (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, (d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret.

47/16 Resolved:

That Council adopts the recommendation of the Tender Evaluation Group:

1. That Toll Remote Logistics be appointed as the single source supplier of Bulk Fuels to the ANI for the period 1 October 2016 through to 30 September 2019 (3 years), and
2. That pre-approval to extend this contract for 2 x one (1) year extension periods be obtained subject to satisfactory supplier performance.

(Rod Buffett/David Porter)

Motion Carried

48/16 Resolved:

That the Council move out of closed Committee.

(David Porter/Rod Buffett)

Motion Carried

The Mayor and Councillor Snell return to the meeting at 2.48pm

The Mayor read out the Resolution from the closed session to the public.

CLOSE OF MEETING

There being no further business the Mayor declared the meeting closed at 2.53 pm.

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 Councillor Robin Adams
 Mayor
 Dated: ___ September 2016