

**MINUTES OF
NORFOLK ISLAND REGIONAL COUNCIL MEETING
WEDNESDAY 20 JULY 2016**

MINUTES OF THE **Ordinary Council Meeting** OF NORFOLK ISLAND held at the Council Chambers on Wednesday, 20 July 2016 commencing at 2.00 pm.

ATTENDANCE Councillor Robin Adams
Councillor Rod Buffett
Councillor John McCoy
Councillor David Porter
Councillor Lisle Snell

ALSO IN ATTENDANCE General Manager (Lotta Jackson)
Group Manager – Services (Bruce Taylor)
Group Manager – Governance (Lisa Jackson)
Group Manager – Commercial Hub (John Van Gaalen)

WELCOME

The Mayor welcomed Councillors, Officers and the community to the meeting and extended congratulations and welcome to John Van Gaalen.

The Mayor advised that she and Lotta Jackson, General Manager, would be writing to Senator the Hon. Fiona Nash to offer sincere congratulations on her appointment as Minister for Regional Development, Minister for Local Government and Territories and Minister for Regional Communications. and would extend an invitation for her to visit Norfolk Island and enter into discussion with the Regional Council for the benefit of Norfolk Island moving forward.

STATEMENT OF RESPECT

The Norfolk Island Regional Council promotes a climate of respect for all. We will endeavour to inspire in our community shared civic pride by valuing and protecting our unique culture and environment, both natural and built, for the current and future generations. We, the elected members and staff of the Norfolk Island Regional Council undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make, and the actions we take on behalf of the Norfolk Island community. We acknowledge the Norfolk Island people, the traditional custodians of this Island

BUSINESS OF MEETING

DISCLOSURES OF INTEREST

7/16 Resolved that:

Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting

NAME	TYPE	ITEM	DISCLOSURE
Lisle Snell	Less than Significant Non Pecuniary	GM13/16	Unpaid Director Management Committee NI People for Democracy

NAME	TYPE	ITEM	DISCLOSURE
John McCoy	Less than Significant Non Pecuniary	GM13/17	Hon Treasurer RSL
Robin Adams	Less than Significant Non Pecuniary	GM13/18	Unpaid Director Management Committee NI People for Democracy

(Robin Adams/Rod Buffett)

Motion Carried

CONFIRMATION OF MINUTES

8/16 **Resolved** that:

The Minutes of the Extraordinary Council meeting held on Wednesday, 6 July 2016, as circulated, be confirmed and signed as a true record of the proceedings of the meeting.

(Rod Buffett/Dave Porter)

Motion Carried

MAYORAL MINUTE

9/16 **Resolved** that:

THAT the Council agrees the Mayor and the General Manager enter into discussion with the Commonwealth Government that the Airport Loan from the Commonwealth be deemed fully discharged with effect 1 September 2016 as a gesture of goodwill to the Norfolk Island community as part of the transition to a sustainable Regional Council.

(Robin Adams/Rod Buffett)

Motion Carried

REPORTS FROM OFFICERS

(ITEM: GM 07/16) CODE OF MEETING PRACTICE

SUMMARY:

The purpose of this report is for Council to adopt the draft Code of Meeting practice to be placed on public exhibition for 28 days and make it available for submissions for a total period of 42 days.

10/16 **Resolved** that:

1. That the General Manager's Report "Code of Meeting Practice", be received and noted;

2. That the draft Norfolk Island Regional Council Code of Meeting Practice be placed on public exhibition for 28 days with a 42 day period for public submission;
3. That should Council not receive any public submissions within the 28 days of the Public Exhibition period, and no submissions are lodged within 42 days since the Code was placed on Public Exhibition, the draft Code of Meeting Practice becomes the adopted Code of Meeting Practice for the Norfolk Island Regional Council; and
4. That Council corrects the meeting dates for the Ordinary Council meetings adopted at the Extraordinary Council meeting on 6 July, 2016, for February and March 2017, to be Wednesday 15 February and Wednesday 15 March 2017 (not 16 February and 16 March).

(David Porter/Lisle Snell)

Motion Carried

(ITEM: GM 08/16) REMUNERATION FEES FOR COUNCILLORS AND MAYOR

SUMMARY:

The purpose of this report is for Council to adopt the remuneration fees for Councillors and the Mayor, and for the fees to be in line with the determination made by the NSW Local Government Remuneration Tribunal 26 March 2016, and the Norfolk Island Applied Laws Ordinance 2016 Ordinance No. 9, 2016.

11/16 Resolved that:

- (1) That the General Manager's Report "Remuneration Fees For Councillors And Mayor", be received and noted;
- (2) That the fee for the Councillors be set at the maximum allowable being \$11,290.00 per Councillors for the year 2016/17;
- (3) That the additional fee for the Mayor be set at the maximum allowable being \$24,630.00 for the year 2016/17; and
- (4) That the General Manager arrange for the fees to be paid in monthly instalments on receipt of a Councillor signed "Fees and Expenses" form at the end of each Ordinary Council meeting.

(Rod Buffett/John McCoy)

Motion Carried

(ITEM: GM 09/16) DELEGATIONS OF AUTHORITY – GENERAL MANAGER

SUMMARY:

The purpose of this report is for the newly elected Council to endorse the delegated functions and authorities to the General Manager, in terms of Sections 377 and 380 of the *Local Government Act 1993*, and in line with the delegations set down by the Minister in the *Norfolk Island (Local Government Act 1993 (NSW) (NI)) Direction and Delegation 2016 (No. 1)* (see Attachment 3).

12/16 Resolved that:

- (1) That the General Manager's Report "Delegations of Authority – General Manager" be received and noted; and further
- (2) That Council delegates as per its powers provided in the *Norfolk Island (Local Government Act 1993 (NSW) (NI)) Direction and Delegation 2016 (No.1)*, in terms of Sections 377 and 379 of the *Local Government Act 1993*, to the General Manager, Eva Liselotte (Lotta) Jackson, to exercise her functions as General Manager and exercise Council's powers, functions, duties and authorities contained in legislation, and the functions of the Council as specified in:
 - a) The *Local Government Act 1993* and related Acts and Local Government Regulations;
 - b) Other Acts under which Council has powers, authorities, duties and functions.
- (3) Subject to the provisions of the *Local Government Act 1993*, the *Local Government (General) Regulation 2005* and any other legislation relevant to the delegations:
 - a) Council may, by resolution, direct the General Manager in the exercise of any function delegated.
 - b) The General Manager shall exercise the functions delegated in accordance with and subject to policies of the Council adopted by resolution and current at the time of the exercise of the functions delegated.
- (4) This delegation shall remain in force until specifically altered or revoked by Council resolution.

(Dave Porter/John McCoy)

Motion Carried

(ITEM: GM 10/16) PAYMENT OF EXPENSES AND PROVISION OF FACILITIES TO COUNCILLORS

SUMMARY:

The purpose of this report is for Council to adopt the draft policy titled *Payment of Expenses And Provision of Facilities to Councillors* to be placed on public exhibition for a minimum of 28 days.

13/16 Resolved that:

- (1) The General Manager's Report "*Payment of Expenses and Provision of Facilities to Councillors* policy", be received and noted;
- (2) That the draft *Payment of Expenses and Provision of Facilities to Councillors* policy be placed on public exhibition for 28 days; and
- (3) That should Council not receive any public submissions within the 28 days, the draft *Payment of Expenses and Provision of Facilities to Councillors* policy

becomes the adopted Payment of Expenses and Provision of Facilities to Councillors policy.

(Rod Buffett/David Porter)

Motion Carried

(ITEM: GM 11/16) COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF

SUMMARY:

The purpose of this report is for Council to adopt the policy titled *Councillor Access to Information and Interaction with Staff*.

14/16 Resolved that:

Council adopts the policy titled “*Councillor Access to Information and Interaction with Staff*.”

(John McCoy/Rod Buffett)

Motion Carried

(ITEM: GM 12/16) MEDIA POLICY

SUMMARY:

The purpose of this report is for Council to adopt a Media Policy in order to have a protocol that guides staff and Councillors in relation to the media.

15/16 Resolved that:

Council adopts the Media policy.

(Dave Porter/Rod Buffett)

Motion Carried

(ITEM: GM 13/16) COMMUNITY STRATEGIC PLAN 2016-2026

SUMMARY:

The purpose of this report is for Council to adopt the draft Norfolk Island Community Strategic Plan 2016- 2026 titled *Our Plan for the Future* (see Attachment 7).

16/16 Resolved that:

Council adopts the Norfolk Island Community Strategic Plan 2016-2026 titled *Our Plan for the Future*.

Amendment

The following amendment was proposed -

THAT all words of the recommendation be deleted and the following words be inserted –

- (a) That the Norfolk Island Regional Council adopts the Draft Norfolk Island Community Strategic Plan 2016-2026 and it be placed on public exhibition for 28 days to allow the Norfolk Island Regional Council to amend or not; and

(b) Allow the Norfolk Island Regional Council the opportunity to facilitate a public meeting to explain the objectives of the Draft Norfolk Island Community Strategic Plan 2016-2026.

(Lisle Snell/John McCoy)

Motion as Amended Carried

(ITEM GS 01/16) MAKING OF AN ORDINARY RATE

SUMMARY

The purpose of this report is for Council to make an ordinary rate, as required under section 494 of the *Local Government Act 1993* (the Act) and to place the recommended model on public exhibition for 28 days.

17/16 Resolved that:

Council make an ordinary rate, as required under section 494 of the *Local Government Act 1993* using the model as proposed and place the recommended model on public exhibition for 28 days, and if no submissions are received, the model becomes the rating structure for Norfolk Island Regional Council 2016/17.

(John McCoy/Rod Buffett)

Motion Carried

(ITEM GS 02/16) OPERATIONAL PLAN BUDGET 2016/2017

SUMMARY

The purpose of this report is to provide an Operational Plan Budget 2016/2017 for adoption by the Norfolk Island Regional Council to be placed on public exhibition for 28 days.

18/16 Resolved that:

Council adopts the Operational Plan Budget 2016/17, and place it on public exhibition for 28 days, and if no submissions are received, the budget becomes the adopted budget for the Norfolk Island Regional Council in 2016/17.

(John McCoy/Rod Buffett)

(Lisle Snell/Robin Adams dissenting)

Motion Carried

CLOSE OF MEETING

There being no further business the Mayor declared the meeting closed at 2.55 pm.

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Councillor Robin Adams
Mayor

Dated: July 2016